



**FORWARD TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC MEETING
AUGUST 9, 2016
7:00 PM**

PRESENT:

Mary McElhinny, Chairperson	Jay Rape, Vice Chairman
J. Rodger Lees, Supervisor	Tom May, Solicitor
Charles Behm, Roadmaster	Jim Rape, Planning Commission
Brian Miller, CEO	Jeff Argyros, Engineer
Donna Behm, Auditor	

VISTORS:

Jonathon Rush, Sgt. PSP Butler	Jim Larkin
Dean R. Zinkhann	Jennifer Zinkham
Matthew Otto, ECVF	

CALL MEETING TO ORDER:

Chairperson McElhinny called the public meeting to order and welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

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- Vice Chairman Rape introduced the new secretaries, Bette Spithaler and Lindsey Everett.
 - Sargent Rush was introduced as the new Sargent for the Butler County State Police Department. As of January 1, 2016 they have had 182 calls in Forward Township.
 - Jennifer Zinkham spoke about the sewage issue located at her neighbor's home on 129 Hillview Lane. Chairperson McElhinny suggests that she contact David Ice and a certified letter be sent from David to homeowner.
 - Dean Zinkhann, spoke about relocating the Stamm School House to the Forward Township Property. Solicitor May and Supervisor Lees suggest contacting the insurance company and gathering more information before a decision is made.

APPROVAL OF MINUTES:

Supervisor Lees made a motion to pass July 2016 minutes as presented. Vice Chairman Rape seconded the motion, motion passed unanimously.

APPROVAL OF BILLS:

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- The Board reviewed the outstanding bills for the month of July 2016 in the amount of \$52,259.90 for payment from the PLGIT General Fund.
Supervisor Lees made a motion to approve the July 2016 payables in the amount of \$52,259.90. Vice Chairman Rape seconded the motion, motion passed unanimously.

- *In addition Vice Chairman Rape made a motion to pay 2015-2016 Fire Department Workers Comp Coverage in the amount of \$16,602.00 (2015 - \$8,776.00 & 2016 - \$7,826.00), Chairperson McElhinny seconded the motion, motion passed unanimously.*
- *Supervisor Lees made a motion to authorize payment in the amount of \$90,993.34 from the Liquid Fuels Fund to Youngblood Paving Inc., for the seal coating of multiple township roads Vice Chairman Rape seconded the motion, motion passed unanimously.*
- The Board reviewed the Township July 2016 payroll expenditures within the NexTier General Fund for employee compensation in the amount of \$14,810.39 including payroll processing fees.
Supervisor Lees made a motion to approve the July 2016 payables in the amount of \$14,810.39. Vice Chairman Rape seconded the motion, motion passed unanimously.

FINANCIAL REPORT:

NEED JULY BANK ACCOUNTS

PLANNING COMMISSION:

- Jim Rape presented the Kane/Dambaugh subdivision plan, since only a small portion is located in Forward Township
Supervisor Lees made a motion to accept, sign, & forward to Connoquenessing Township. Vice Chairman Rape seconded the motion, motion passed unanimously.

CODE ENFORCEMENT OFFICER:

- Brian Miller discussed the Butler County Building Permit Application signature request. The Municipal Code Association (MCA) is requesting a signature of municipal officer. Brian stated he was not required to sign in the past.
Vice Chairman Rape made a motion for Brian Miller not to sign the form as requested by MCA. Supervisor Lees seconded the motion, motion passed unanimously.
- Brian Miller also discussed two driveway permits.
 - Gates
 - Cahall

EVANS CITY VOLUNTEER FIRE DEPARTMENT:

- Matthew Otto presented the Supervisors with a Report on the activities for the month. Matthew also stated the Evans City Fire Department is hosting a \$5.00 all you can eat pancake breakfast at the September 16-18 Octoberfest at 7:00am.

SOLICITOR:

- Solicitor May reviewed the Meadow Ridge bond reduction letter request and has approved the reduction amount of \$66,534.60.
Supervisor Lees made a motion to lower the Meadow Ridge bond amount \$66,534.60 making the total bond amount \$238,025.46. Vice Chairman Rape seconded the motion, motion passed unanimously.

ENGINEER:

Jeff Argyros had nothing to add.

ROADMASTER:

- Charles Behm stated the Needle Point Road Project was completed Friday the 5th of August. At some point between Friday evening August 5th and Saturday August 6th vandalism occurred to the road surface requiring repairs. Charles Behm presented pictures of the damaged roads and the Forward Township parking lot.

Vice Chairman Rape motioned to apply 100 ton of #10 limestone dust to Needle Point Road at the cost of \$18.25per ton. Phil Hay would grade and pack at his approved rate. Supervisor Lees seconded the motion, motion passed unanimously.

- Charles Behm stated September 16, 2016 will be Randy Schuller one year anniversary.
- Charles Behm presented three bids for surveillance cameras...
 - 2Krew-\$5,383.00
 - Blind Dog-\$5,624.00
 - Vector Security-\$5966.00

Supervisor Lees suggested sending a letter to residences from S.R. 68 down Ash Stop Road to the railroad tracks. Solicitor May agreed with sending the letter before deciding on surveillance cameras asking if they have seen after hour activities on Township property.

- Charles Behm presented a quote of \$77,600.00 dated July 25, 2016 from Walsh Equipment for a 2016 Ford F-550 to replace the 2001 Ford F-450.
Rodger motioned to approve the purchase of the 2016 F-550 not to exceed \$78,000.00 as stated in the quote from Walsh Equipment. Vice Chairman Rape seconded the motion, motion passed unanimously. Undercoating for the new 2016 F-550 will be solicited for bids.

OLD BUSINESS:

- The Supervisors of Forward Township thanked Donna Behm for taking meeting minutes the past several months.

AUDITORS:

- Not available to discuss their recently stated concerns. Supervisor Lees has provided various documents and reports in support of resolution to their concerns.

NEW BUSINESS:

- The Board approved the takeover of the traffic light located at Rt. 68 and Lloydmont Blvd.
- Vice Chairman Rape proposed the present Township building be expanded and remodeled. It was decided it will be discussed further at the Work Session meeting held at the Forward Township Building on August 26, 2016 at 7:00 AM.
- The Board made the decision to order a desktop computer, and the possibility of a new laser printer. Supervisor Lees suggested looking into a network server.
- Supervisor McElhinny stated she will not be at the September 6, 2016 Board of Supervisors meeting.

NEXT PUBLIC MEETING:

Work Session Meeting – August 26, 2016, 7:00 AM

- Board of Supervisors – September 13, 2016 at 7:00 PM

ADJOURNMENT:

Supervisor Lees made a motion to adjourn at 9:00 PM. Vice Chairman Rape seconded the motion, motion passed unanimously.

Respectfully submitted,

Bette Spithaler & Lindsey Everett
Forward Township Secretaries