



**FORWARD TOWNSHIP  
BOARD OF SUPERVISORS  
SPECIAL WORK SESSION MEETING  
August 26, 2016  
7:00 AM**

**PRESENT:**

Mary McElhinny, Chairperson  
Jay Rape, Vice Chairman  
J. Rodger Lees, Supervisor

Charles Behm, Roadmaster  
Donna Behm, Auditor  
Donna Vogel, Auditor

**Visitors:**

Mel Muslin

Chairperson Mary McElhinny called the meeting to order at 7:00 AM and asked all to stand for the Pledge Allegiance to the flag.

**Public Comment:** Mel Muslin said that George Road looks good. He commended the road crew.

The majority of the time was spent on discussions of how to improve the work of the Township.

**Auditors:** A discussion with the Auditors and Supervisors was held on how to streamline QuickBooks reports with the audit report.

**Secretary Bond:** *Rodger Lees moved that Bette Spithaler be bonded at \$1.4 million. Jay Rape seconded the motion, motion passed unanimously.*

**Building:** Rodger discussed the concept of the future building. Ideas discussed were adding on to the present building, modular building for office and meeting area, pole building for equipment, and the need to move the fuel tanks. Jay will contact modular builders for what they have to suit the Township needs. Rodger will also contact Nickolette Goodemote to see if she can provide project status.

**Roads:** The Supervisors discussed the data base for the roads, the road advisory panel and a low volume road grant for Creek road.

**Goehring Bridge:** It is now two years after Keller Engineering did an inspection of the bridge and noted that there were items that needed corrected. It is soon coming time for another inspection. Kevin Gray of the County was contacted at the time, since the County is required to do the maintenance. Charles will contact him again.

The Board also discussed signs for the roads and what needs to be replaced. Charles will put together a list of signs that are needed.

**Roadmaster:** Charles reported that the gasoline fuel tank holds 300 gal. He said the only equipment that uses gasoline is the old Ferguson tractor and the small amount used could be gotten at a service station. The tank is almost empty and he is requesting that he pump it dry and convert it to diesel fuel. The Supervisors feel he should do that.

Charles asked to oil 3000 ft. of Needle Point Road starting at Dale Sarver's to the end of the road. It should take about 4200 gal. The Township will be reimbursed for 1000 ft. by the Low Volume road grant.

*Rodger moved to seal coal 3000 ft. at a cost not to exceed \$7,800.00. Jay seconded the motion, motion passed unanimously.*

Charles reported that they changed oil in the 2013 Ford and the computer needs reset. Rodger suggested that if he disconnects the battery, the computer may reset itself.

Murphy Tractor worked on the high-lift, it is under warranty but they want to charge mileage, Charles doesn't feel they should.

David Ice and Charles visited the property on Hillvue Lane that has the potential sewage system issues. Mr. Ice gave them a notice to contact him within 10 business days. He feels that Tom May will need to be involved. Charles also said that there is a lot of debris on the property.

Charles said he was in contact with Jackson Township. They returned the \$3,750.00 bond check for Schar Road after they get their bill from HRG Engineering there may be some money left from the \$600.00 administrative fee and if so returned to Forward Township.

Charles reported on the mud, etc. on the road at Wilson Ridge. He said there was no erosion control in place, and also at the home in Connoquenessing Borough at Main Street. Charles will talk to the Secretary at Connoquenessing Borough and perhaps a letter will be sent to both the Connoquenessing Borough Council and Frank Shipley, developer of Wilson Ridge.

Other items discussed were the fire hydrant bills for Peachmont Farms. Bette Spithaler taking over the reporting of payroll to PayChex, Rodger will discuss this with her. The Township web site, Mary will contact Mark Wilson to see if he will help Lindsey take over that project. The moving of Stamm School to the Township property site and a Nuisance Ordinance for abandon property, Codification of the Ordinances, Mary will contact General Code and the Secretaries will perhaps send the Ordinances to them for a quote.

*Rodger Lees moved to have another work session September 6, 2016 at 6:00PM. Jay Rape seconded the motion, motion passed unanimously.*

*Jay Rape moved to adjourn. Rodger Lees seconded the motion, motion passed unanimously. Meeting adjourned at 11:53AM.*

Respectfully submitted,  
Forward Township Supervisors  
Mary McElhinny, Chairperson