

**FORWARD TOWNSHIP
BOARD OF SUPERVISORS
MAY 10, 2016
7:00PM**

PRESENT:

Mary L. McElhinny, Chairperson
J. Rodger Lees, Supervisor
Jeff Argyros, Engineer
Jim Rape, Planning Commission
Philip Chips, Asst. CEO
Tom Hartwig, Engineer

Jay Rape, Vice Chairman
Tom May, Solicitor
Charles Behm, Roadmaster
Brian Miller, CEO
Donna Behm, Auditor

VISITORS:

Matthew Otto, ECVF
Tamara Ranulli, Survey-Tech
Carrie Robb
Willie Burr
Chad Burr
Amanda Bell, Suite-Kote
Dean Zinkham

Brian Greenawalt, ECVF
Jim Marburger
Walter Weimann
Flo Burr
David Klabnik, Youngblood Paving
Craig Snatachko, Mekis Construction

CALL TO ORDER:

Chairperson McElhinny called the public meeting to order and welcomed everyone at 7:00PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

Chairperson McElhinny reported on the death of former Solicitor Leo Stephanian. Solicitor Stephanian served the Township as Solicitor from the late 1960's to the late 1980's.

PUBLIC COMMENT:

Dean Zinkham stated that a group of people are interested in saving Stamm School. They are in the early stage of getting information and perhaps restoring the school. He asked if at one time the Township owned the school. Solicitor May said he would volunteer to research the deed to Stamm School and report to Dean in a couple of days...

Craig Snatachko of Mekis Construction addressed the closing of Brownsdale Road Bridge and the detour Route. He said that Browns Mill and Spithaler School roads will need to be closed for safety reasons. The replacement of the bridge will begin around the end of July and continue until November. They will be raising the bridge 2 ½ feet and will grade Spithaler School and Browns Mill roads 100 to 150 feet back at the intersections to coincide with the 2 ½ feet adjustment. Matt Otto, ECVF voiced concerns about the houses on the south side of Brownsdale Road bridge, for the detour is very lengthy from Evans City. Craig stated that they would allow emergency vehicles through the intersection of Spithaler School Road. Jay Rape voiced concern about Mrs. Walker's access to her home. Craig said he has talked to her and she will have access to her property. He also has talked to Jim Pearson, Transportation Director for Seneca Valley School District. The buses will be rerouted during the construction of the new bridge. Craig will be in contact with the Board of Supervisors to keep them informed.

Chad Burr spokesman for his brother and Grandmother asked about subdividing a lot off of his Grandmothers property. She has property off of State Route 68 in Forward Township. Jim Rape, Chairman of the Planning Commission stated that they will need to get the lot surveyed and come back to the Planning Commission with the plan.

Tammy Ranulli of Survey Tech, representative for the Marburger Dairy Plan asked the Board of Supervisors for a non-building waiver to be signed by the Chairperson of the Supervisors and Chairman of the Planning Commission. The Marburger Farm Dairy plan was approved last month. Jim Rape of the Planning Commission informed them if they ever would want to build on the other lot they would need to return to have the non-building waiver removed. After a discussion Tom May, Solicitor gave approval for the two Chairpersons to sign the Non-Building waiver.

OPENING OF BIDS:

Stone Bid, Seal Coat Bid, and Super Pave Bid; See attachment.

Supervisor Lees made a motion to accept the bid from McClymonds Supply and Transit for 2A Modified, 1B limestone, 2B limestone, #3 limestone and R4 Rip Rap. Vice Chairmen Rape seconded the motion, motion passed unanimously.

Supervisor Lees made a motion to accept the bid from IA Construction for R7 Rip Rap. Vice Chairman Rape seconded the motion, motion passed unanimously.

Supervisor Lees made a motion to accept the bid from Youngblood Paving, Inc. for Single and Double Seal Coat. Vice Chairman Rape seconded the motion, motion passed unanimously.

Supervisor Lees made a motion to accept the bid from Wiest Asphalt Products & Paving for Super Pave. Vice Chairman Rape seconded the motion, motion passed unanimously.

MINUTES:

Supervisors Lees made a motion to approve the April 12, 2016 meeting minutes with minor edits. Vice Chairman Rape seconded the motion, motion passed unanimously.

BILLS:

The Board reviewed the outstanding bills for the month of April 2016, in the amount of \$25,666.76 for payment from the PLGIT General Fund. Supervisor Lees made a motion to approve the April 2016 payables in the amount of \$25,666.76. Vice Chairman Rape seconded the motion, motion passed unanimously.

The Board reviewed the Township April 2016 payroll expenditures within the NextTier General Fund for employee compensation in the amount of \$12,467.92 and payroll processing fees in the amount of \$238.21 with included Supervisors and Auditors pay. Chairperson McElhinny made a motion to approve payroll expenditures for April 2016 in the amount of \$12,706.13. Vice Chairman Rape seconded the motion, motion passed unanimously.

Supervisor Lees has been working on updating the Capital Reserve Fund. His recommendation is to add \$67,959.00 from the PLGIT General Fund to the Capital Reserve F und. After discussion, Vice Chairman

Rape made a motion to transfer \$67,959.00 from PLGIT General Fund to Capital Reserve Fund. Chairperson McElhinny seconded the motion, motion passed unanimously.

FINANCIAL REPORT:

Chairperson McElhinny reported Liquid Fuels account in the amount of \$165,312.00, Impact Fee Account in the amount of \$429,758.00. The township will receive the Act 13 check in July, but the amount will be about 1/3 of the past year.

REPORTS:

Planning Commission:

Jim Rape reported that the Planning Commission approved the revision of the Storm Water Plan for Rodger Boff on Brownsdale Road at this past months meeting.

Evans City Volunteer Fire Department:

Matt Otto presented the Supervisors with a report on the activities for the past month. Matt stated that there will be an information meeting on May 19, 2016 at the Connoquenessing Fire Hall. Everyone is invited; they will be discussing a possible merger between Evans City Volunteer Fire Department and Connoquenessing Volunteer Fire Department.

Code Enforcement Officer:

Brian Miller reported that there was a building permit issued for a garage on Beacon Road. Brian also stated that he was in contact with Jennifer Zinkham and Phil Carothers at 125 Hillvue Lane about a sewage problem they reported. He recommends that David Ice, SEO be contacted. The possible sewage malfunction is located at 129 Hillvue Lane.

Solicitor:

Tom May had nothing to report at this time.

Engineer:

Jeff Argyros stated that there was a meeting at Wilson Ridge with Steve Dickerson, representing Arcadis, Frank Shipley, Developer of Wilson Ridge, Jay Rape, Charles Behm and a representative from Youngblood Paving about the condition of the roadway in Wilson Ridge Phase I and II. Frank Shipley will address the issues and make repairs before Forward Township adopts the road.

Roadmaster:

Charles Behm reported to the Board of Supervisors that in order to continue with the George Road Grant, they will need approximately 1600 ton of stone delivered to George Road by way of Franklin Road and Schar Road. Franklin Road is a State maintained road and after contacting the State about using the road for approximately 70 tri-axle truckloads of stone, the State said that they will classify them as a local delivery, no bonding is required. Schar Road, approximately three tenths of a mile, is maintained by Jackson Township. Jackson Township wants a check for \$3,750.00 to bond that section of roadway, which they will hold until they see if the truck traffic does any damage to the road. An additional \$600.00 is needed for their Engineer to video Schar Road before and after the truck traffic to determine if any damage was done to the roadway. If any moneys remain after videoing, the remainder of the \$600.00 will be returned to Forward Township. If any damage occurs to Schar Road, the cost of repairs will be deducted from the \$3,750.00. After discussion, Supervisor Lees made a motion to pay Jackson Township \$3,750.00 to bond Schar Road and an additional check for \$600.00 for engineering costs. Vice Chairman Rape seconded the motion, motion passed unanimously.

Roadmaster Behm asked the Board of Supervisors for permission to advertise for equipment rental with operator for a one year agreement. Equipment needed; Vibrating Roller, Track Hoe Excavator, Grader, Athey Forced Feed Loader and {3} Tri-Axel Trucks. Supervisor Lees made a motion to advertise for equipment rental with operators for one year agreement, bids to be opened at the June 14, 2016 Supervisor's meeting. Vice Chairman Rape seconded the motion, motion passed unanimously.

Roadmaster Behm reported to the Board of Supervisors that the F-450 Dump Truck needs the windshield replaced. H had {3} phone quotes. {1} API Auto Glass 195.00; {2} Safelite Auto Glass \$222.51 and {3} Ryan Auto Glass \$259.00. Vice Chairman Rape made the motion to purchase a windshield for the F-450 from AP Auto Glass for \$195.00; they are to install the new windshield at the Forward Township building. Chairperson McElhinny seconded the motion, motion passed unanimously.

Roadmaster Behm asked the Board of Supervisors about the maintenance for the Ball Field. He stated that they have been mowing the grass. Chairperson McElhinny stated that she has not heard from Ken Hall and that she will contact him to see if the group will be using the ball field this year.

Roadmaster Behm was contacted by the Allegheny Aquatic Association to see if Forward Township will rent a Port-a-John for them to use on Saturday June 4, 2016 at the ball field. Supervisor Lees made a motion to rent a Port-a-John for the Allegheny Aquatic Association to use on June 4, 2016, not to exceed \$300.00. Vice Chairman Rape seconded the motion, motion passed unanimously.

Roadmaster Behm asked the Board of Supervisors permission to either advertise to sell or scrap the old RM306 finish mower and the 3-point hitch Sweepster broom. After discussion, the Board of Supervisors gave Roadmaster Behm permission to take the two items to the scrap yard.

Roadmaster Behm asked the Board of Supervisors to purchase a new Weed Eater.

[1] Power-Up Equipment – Stihl \$350.00

[2] Bill Harper's Outdoor Power Equipment – Echo \$335.99

[3] Lowe's – Troy Built \$239.00

After discussion Vice Chairman Rape made a motion to purchase the Echo from Bill Harper's Outdoor Power Equipment not to exceed \$350.00. Supervisor Lees seconded the motion, motion passed unanimously.

Roadmaster Behm asked for approval from the Board of Supervisors to have Youngblood Paving mill three sections of Old Route 68 with they are Seal Coating. Supervisor Lees made a motion to have Youngblood Paving mill the three sections of Old Route 68, not to exceed and additional \$1,000.00. Vice Chairman Rape seconded the motion, motion passed unanimously.

OLD BUSINESS:

Chairperson McElhinny reported that Clean-up Day was a success, largest crowd ever. They filled [5] dumpsters with trash, [2] dumpsters with scrap metal and collected 200+ tires.

Chairperson McElhinny reported that Mark Wilson was getting the Web site updated.

Chairperson McElhinny reported that the Township has received several resumes for the Secretarial Position. The Board of Supervisors needs to review, interview and consider for employment.

NEW BUSINESS:

Chairperson McElhinny stated considerations for future meetings: Red Light at State Route 68 and Lloydmont Blvd., the Township will be responsible for maintenance costs in August 2016. Update the Personnel Manual. Meeting in the fall for Agriculture Security Area 7 year update, The Township Building update or replacements. Supervisor Lees added Nuisance Ordinance.

The Board of Supervisors adjourned at 8:56PM for an executive session to discuss Williams Point Road. The Board reconvened at 9:06PM

ADJOURNMENT:

Supervisor Lees made a motion to adjourn at 9:07PM. Vice Chairman Rape seconded the motion, motion passed unanimously.

NEXT PUBLIC MEETINGS:

Planning Commission – May 24, 2016 7:00PM

Board of Supervisors – June 14, 2016 7:00PM

**Respectfully submitted,
Board of Supervisors and Donna M. Behm**

