



**FORWARD TOWNSHIP
BOARD OF SUPERVISORS
PUBLIC MEETING
October 11, 2016
7:00 PM**

PRESENT:

Mary McElhinny, Chairperson
J. Rodger Lees, Supervisor
Jeff Argyros, Engineer
Jim Rape, Planning Commission

Jay Rape, Vice Chairman
Tom May, Solicitor
Charles Behm, Roadmaster
Donna Behm, Auditor

VISTORS:

Ric Foust, Resident
Julia Debantes, Metcalfe Representative

Frank Shipley
Marge Wearing, Resident

CALL MEETING TO ORDER:

Chairperson McElhinny called the public meeting to order & welcomed everyone at 7:01 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

- Ric Foust spoke about Forward Townships contributions to the Evans City Library.

APPROVAL OF MINUTES:

Supervisor Lees made a motion to approve the September 13, 2016 Board of Supervisors meeting minutes. Vice Chairman Rape seconded the motion, motion passed unanimously.

APPROVAL OF BILLS:

Bills

- The Board reviewed outstanding bills for the month of September 2016 in the amount of \$119,829.64 for payment from the PLGIT General Fund.

Vice Chairman Rape made a motion to approve the September 2016 payables in the amount of \$119,829.64. Supervisor Lees seconded the motion, motion passed unanimously.

Supervisor Lees made a motion to transfer \$77,600.00 from the Capital Reserve Account for the new 2016 Ford F-550 Truck to the PLGIT General Fund Account. Vice Chairman Rape seconded the motion, motion passed unanimously.

Payroll

- The Board reviewed the Township September 2016 payroll expenditures within the NexTier General Fund for employee compensation in the amount of \$15,408.79 & payroll processing fees in the amount of \$329.84.

Supervisor Lees made a motion to approve the September 2016 payroll expenditures in the amount of \$15,738.63. Vice Chairman Rape seconded the motion, motion passed unanimously.

FINANCIAL REPORT:

PLANNING COMMISSION

- Jim Rape presented Frank Shipley's plan to put a 10 foot right of way off of Kruger Circle to a local grave site. Frank states that the Homeowners Association would maintain the grave

site. Jim expressed some concerns about the plan. After some discussion it was decided to make the right of way 15 feet. Per Jim Rape & Solicitor Tom May there will need to be a variance requested, because of a substandard lot.

- Solicitor May stated he will prepare the resolution & deed for Wilsons Ridge Phase 1 & 2 and also have resolution & deed for Meadow Ridge at next meeting.
- Jim stated the Marburger plan is now past the 90 days from approval. Solicitor May stated the Planning Commission will have to reapprove it at the next meeting & then bring it back to the next Supervisors Meeting to be reapproved as well.
- Jim presented the Comprehensive Plan Agreement from the Engineer. Chairperson McElhinny said they will review it & hope to make a decision by the next meeting.

CODE ENFORCEMENT OFFICER:

- Brian Miller was unable to attend the meeting but stopped in to update the Supervisors about the parking issue on Cashdollar Road. Brian stated that he spoke with the residence and the parking issue has been resolved.

EVANS CITY VOLUNTEER FIRE DEPARTMENT:

Not Present.

SOLICITOR:

- Solicitor May spoke about the meeting he had with representatives from Maronda Homes. Road Master Charles Behm stated the R4 & R5 Rip Rap are in all the ditches & a swale has been added, however the paving issues have not been addressed.
- Solicitor May stated the loan for the new building does not have to be bid out. Supervisor Lees asked if they are able to advertise for information. Solicitor May stated that the Township is able to advertise for information.

ENGINEER:

- Mr. Argyros spoke about the Tj’s Hideaway stormwater issues. Charles Behm stated the owners of Tj’s are filling in the ditches with concrete. The Supervisors and Solicitor stated a letter needs to be sent stating their stormwater plan needs to be provided and the concrete removed from ditches.

ROADMASTER

- Mr. Behm asked the supervisors to make a motion to advertise for 100 tons of AS2 Anti-Skid.

Supervisor Lees made a motion to advertise for 700 tons of AS2 Anti-Skid bids to be opened at the November Supervisors Meeting. Vice Chairman Rape seconded the motion, motion passed unanimously.

- Mr. Behm spoke about the 2001 Ford F-450 truck asking supervisors if they would like to make a motion to possibly sell the truck.

Supervisor Lees made a motion to advertise the 2001 Ford F-450 Truck with plow in the Butler Eagle Paper at a minimum of \$7,000.00 allowing the Township to accept or reject any bids. Vice Chairman Rape seconded the motion, motion passed unanimously.

- Mr. Behm asked the supervisors if they would like to advertise the 1964 road grader that is inoperable.

Vice Chairman Rape motion to advertise the 1964 road grader on Muni-bid & also post on PSATS chat board for the most reasonable offer. Supervisor Lees seconded the motion, motion passed unanimously.

- Mr. Behm spoke to the supervisors about Buhl Road and Glade Run Road, resident Marge Wearing spoke at meeting on behalf of Glade Run Road. The Supervisors agreed to add both roads on the agenda for next summer improvements.
- Mr. Behm asked if the township is providing winter maintenance for the housing plans again this year for the streets that have not yet been adopted. After discussion the supervisors concluded the township would maintain the roads for a fee

OLD BUSINESS

- The Supervisors spoke about adjusting the baseball field for smaller players. The supervisors tabled the decision until the yearly budget meeting.

NEW BUSINESS

- Chairperson McElhinny spoke about the liquor control board shorting the check by \$200.00. Chairperson McElhinny asked that the secretaries call and get an explanation.
- The Supervisors spoke about employee Randy Schuller's anniversary increase.

Vice Chairman Rape made a motion to increase Randy Schuller to \$16.75 giving him a \$.50 per hour increase. This increase would start on his anniversary date of September 16, 2016. Supervisor Lees seconded the motion, motion passed unanimously.

NEXT PUBLIC MEETING:

- Work Session scheduled for October 27, 2016 at 5:00PM.
- Board of Supervisor meeting November 15, 2016

ADJOURNMENT:

Supervisor Lees made the motion to adjourn at 8:30PM. Vice Chairman Rape seconded the motion, motion passed unanimously.