



FORWARD TOWNSHIP  
BOARD OF SUPERVISORS  
Monthly Meeting  
April 11, 2017  
7:00 PM

PRESENT:

Jay Rape, Chairman  
Rodger Lees, Supervisor  
Lindsey Everett, Secretary  
Donna Behm, Auditor

Mary McElhinny, Vice Chairperson  
Charles Behm, Roadmaster  
Tom May, Solicitor  
Jeff Argyros, Engineer

VISTORS:

Donna Vogel  
Sam Smith, Suit-Kote  
Brian Miller, CEO

Jerry Townsend, Suit-Kote  
Bryant Robey, Resident  
Brian Greenawalt, Fire Department

CALL MEETING TO ORDER:

Chairperson Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

- Mark Wilson of the Forward Township Sewer Authority Board (SAB) emailed the Board of Supervisors requesting Richard Grimes be appointed to the SAB to serve out the term of the late Dave Lamperski.

*Chairman Rape made a motion to approve Richard Grimes to the Forward Township Sewer Authority Board to serve out the term of the late Dave Lamperski. Supervisor Lees seconded the motion, motion passed unanimously.*

APPROVAL OF MINUTES:

- March 14, 2017 Board of Supervisors Minutes

*Vice Chairperson McElhinny made a motion to approve the March 14, 2017 Board of Supervisors Minutes. Supervisor Lees seconded the motion, motion passed unanimously.*

APPROVAL OF BILLS:

Bills:

- The Board reviewed outstanding bills for the month of March 2017 in the amount of \$13,474.10 for payment from the PLGIT General Fund.

*Supervisor Lees made a motion to approve the outstanding bills for the month of March 2017 in the amount of \$13,474.10. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

P-Card

- P-Card payment for March 2017 charges totaled \$602.75.

*Supervisor Lees made a motion to approve the March 2017 P-Card charges in the amount of \$602.75. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

Payroll

- The Board reviewed the Township's March 2017 payroll expenditures within the NexTier General Fund in the amount of \$31,106.33.

*Supervisor Lees made a motion to approve the March 2017 payroll expenditures in the amount of \$31,106.33. Chairperson McElhinny seconded the motion, motion passed unanimously.*

**FINANCIAL REPORT:**

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*Chairman Rape made a motion to transfer \$30,000 from the NextTier and \$100,290 from PLIGT General Fund to total \$130,290 for project funding into the Capital Reserve Fund. Chairperson McElhinny seconded the motion, motion passed unanimously.*

**PLANNING COMMISSION:**

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- Bryant Robey variance request was presented.

*Supervisor Lees made a motion to approve Bryant Robey's variance request. Chairperson Rape seconded the motion, motion passed unanimously.*

**EVANS CITY VOLUNTEER FIRE DEPARTMENT:**

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- Brian Greenawalt presented their monthly report to the supervisors.
  - March 2017 – 12 Calls in Forward Township

**SOLICITOR:**

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- The contract from Swede for the new township building was presented to the Board of Supervisors

*Vice Chairperson McElhinny made a motion to approve and sign the Swede contract for the new Forward Township Municipal Building. Supervisor Lees seconded the motion, motion passed unanimously.*

**ENGINEER:**

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- Engineer Jeff Argyros provided an update on the MS4 waiver application.

**ROADMASTER**

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*Chairman Rape made a motion to hire Paul Merten III at the rate of \$16.00 as a full time road crew employee with benefits after a 90 day probation. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

*Supervisor Lees made a motion to advertise for the following materials:*

*- 6,000 tons of 2A Modified                      - 300 tons of #57 Limestone                      - 100 tons of R4 Rip Rap  
- 400 tons of #8 Limestone                      - 100 tons of #3 Limestone*

*Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

*Supervisor Lees made a motion to approve the follow colors for the new Forward Township Municipal Building:*

*Roof – Light Stone (63)                      Siding – Hawaiian Blue (70)                      Wainscoting – Khaki (88)*

*Chairman Rape seconded the motion, motion passed unanimously.*

*Supervisor Lees made a motion to approve the new Forward Township Municipal Building exterior window color to be white and the interior color to match stain of interior trim. Chairman Rape seconded the motion, motion passed unanimously.*

- Roadmaster Behm informed the supervisors that the site plan and building permit have been approved for the new township building.
- Roadmaster Behm stated on April 17, 2017 the base will be put down on George Road
- Roadmaster Behm presented the Board of Supervisors with the TIS Scoping Meeting Application from Gibson-Thomas Engineering in regards to the Hidden Acres residential development. The supervisors stated that the developer, Frank Shipley, will be responsible for doing a traffic count and provide any necessary signal retiming at the intersection of Evans City Road & Reibold Road upon full build-out of the site.

- Forward Township was contacted by Gigliotti Properties requesting reducing their bond. *Supervisor Lees made a motion to reject the request from Gigliotti Properties in reducing their bond. Vice Chairman McElhinny seconded the motion, motion passed unanimously.*
- Allegheny Aquatic Alliance requested to change dates of park usage to June 17 & 18, 2017. The supervisors approved the date change but need proof of insurance before they will be able to use the park.
- Recycling Day is May 13, 2017  
*Supervisor Lees made a motion to allow Roadmaster Behm to operate high lift for Recycling Day. Vice Chairman McElhinny seconded the motion, motion passed unanimously.*
- Roadmaster Behm asked the supervisors if they would like to rent a car to drive to the Spring Convention.  
*Chairman Rape made a motion to allow Roadmaster Behm to rent a car for the drive to the Spring Convention in Hershey PA. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*
- Roadmaster Behm asked the supervisors for permission to throw away items that have no value (computer tower, 2 printers, Echo weed eater, and Stihl 026 chainsaw).  
*Supervisor Lees made a motion to throw away items that have value (computer tower, 2 printers, Echo weed eater, and Stihl 026 chainsaw). Chairman Rape seconded the motion, motion passed unanimously.*
- Results of Bid openings:

**Superpave**

Youngblood Paving, Inc.	\$57.90 = \$293,842.50
Weist Asphalt Products & Paving, Inc.	\$54.20 = \$275,065.00
Protech Asphalt Maintenance, Inc.	\$60.67 = \$307,900.25
Shields Asphalt Paving, Inc.	\$53.47 = \$271,360.25

**Seal Coating**

Russell Standard Corporation	Item 1 \$1.023 S.Y. = \$15,058.56
	Item 2 \$1.077 S.Y. = <u>\$71,632.35</u> \$86,690.91
Midland Asphalt Materials, Inc.	Item 1 \$1.187 S.Y. = \$17,472.64
	Item 2 \$1.458 S.Y. = <u>\$96,973.04</u> \$114,445.68
Youngblood Paving, Inc.	Item 1 \$0.750 S.Y. = \$11,040.00
	Item 2 \$1.054 S.Y. = <u>\$70,102.59</u> <u>\$81,142.59</u>
Suit-Kote Corporation	Item 1 \$1.140 S.Y. = \$16,780.00
	Item 2 \$1.059 S.Y. = <u>\$70,435.15</u> \$87,215.15

*Supervisor Less made a motion awarding the Superpave bid to the lowest responsible bidder, Weist Asphalt Products & Paving, Inc. in the amount of \$275,065.00 pending review and approval by the Solicitor. Chairman Rape seconded the motion, motion passed unanimously.*

*Supervisor Lees made a motion awarding the Seal Coating bid to the lowest responsible bidder Youngblood Paving, Inc. in the amount of \$81,142.59 pending review and approval by the Solicitor. Vice Chairman McElhinny seconded the motion, motion passed unanimously.*

**NEW BUSINESS**

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- Chairman Rape received a phone call from Matt Otto requesting the use of the baseball field for St. Peters Lutheran Church.

*Vice Chairperson McElhinny made a motion to allow St. Peters Lutheran Church to use the Forward Township baseball field for the summer of 2017 except for June 17 and 18, pending a certificate of insurance. Supervisor Lees seconded the motion, motion passed unanimously.*

**NEXT PUBLIC MEETING:**

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May 9, 2017 Supervisors Monthly Meeting

**EXECUTIVE SESSION**

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*Vice Chairperson McElhinny made a motion to go into executive session to discuss bid packages and other personal matters. Supervisor Lees seconded the motion, motion passed unanimously.*

Session started: 9:00 PM

Session ended: 9:12 PM

**ADJOURNMENT:**

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*Vice Chairman McElhinny made a motion at 9:22 PM to adjourn the April 2017 meeting. Supervisor Lees seconded the motion, motion passed unanimously.*

Respectfully Submitted,



Lindsey Everett  
Township Secretary