



FORWARD TOWNSHIP
BOARD OF SUPERVISORS
Monthly Meeting
February 14, 2017
7:00 PM

PRESENT:

Jay Rape, Chairman	Mary McElhinny, Vice Chairman
Rodger Lees, Supervisor	Charles Behm, Roadmaster
Lindsey Everett, Secretary	Tom May, Solicitor
Donna Behm, Auditor	Jeff Argyros, Engineer

VISTORS:

Dave Jones, Resident	Gary Harwick, Resident
Paul & Cheryl Whitehouse, Rep. Metcalfe	Brian Greenawalt, Fire Department

CALL MEETING TO ORDER:

Chairperson Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

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- Dave Jones spoke about the success of last year's 5K, raising over \$10,000 for the Evans City Library. Mr. Jones asked the supervisors for permission to host the event again April 22, 2017 at 10:00am.

Supervisor Lees made a motion to approve the closing of Old 68, Community Park Road, Needle Point Road, & Dufford Road for the Patti J. Nelson 5K April 22, 2017 from 9:45 AM to 10:15 AM. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

APPROVAL OF MINUTES:

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- December 13, 2016 – Supervisors Monthly Meeting Minutes
Vice Chairperson McElhinny made a motion to approve the December 13, 2016 Monthly Meeting Minutes. Chairman Rape seconded the motion, motion passed unanimously.
 - January 3, 2017 Reorg Minutes – Tabled until March 14, 2017 Board of Supervisors Meeting.
 - January 10, 2017 Supervisors Monthly Meeting Minutes - Tabled until March 14, 2017 Board of Supervisors Meeting.

APPROVAL OF BILLS:

Bills:

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- The Board reviewed outstanding bills for the month of January 2017 in the amount of **\$36,133.80** for payment from the PLGIT General Fund.

Supervisor Lees made a motion to approve the outstanding bills for the month of January 2017 in the amount of \$36,133.80. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

P-Card

- P-Card payment for December 2016 charges totaled \$529.01.

Charges include, Staples \$129.99, Tractor Supply Co. \$261.03, 7 Eleven \$12.00, & Battery Warehouse \$125.99.

Payroll

- The Board reviewed the Township's December 2016 payroll expenditures within the NextTier General Fund in the amount of \$21,621.23.

Supervisor Lees made a motion to approve the December 2016 payroll expenditures in the amount of \$21,621.23. Chairperson McElhinny seconded the motion, motion passed unanimously.

- The Board reviewed the Township's January 2017 payroll expenditures within the NextTier General Fund in the amount of \$18,329.72.

Supervisor Lees made a motion to approve the January 2017 payroll expenditures in the amount of \$18,329.72. Chairperson McElhinny seconded the motion, motion passed unanimously.

EVANS CITY VOLUNTEER FIRE DEPARTMENT:

- Brian Greenawalt presented the Supervisors with activities for the month of January 2017...
6 Calls in Forward Township
 - 2 Structure Fires
 - 1 Vehicle Accident
 - 1 Carbon Monoxide
 - 1 Medical (burn)
 - 1 Smoke Investigation

ROADMASTER

- Shields Paving – Meadow Ridge

Supervisor Lees made a motion to approve the testing of 2 asphalt samples along with letter from Solicitor May. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Spring Road inspection

Supervisor Lees made a motion to set spring road inspection for March 4, 2017 at 7:00 AM. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- CoStars Salt

Supervisor Lees made a motion to authorize the Costar salt order not to exceed 550 tons. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Street Sweeping – Roadmaster Behm presented the supervisors with price quote from Pave Care of \$110 per hour plus \$65 per hour for water truck.

Vice Chairperson McElhinny made a motion to accept the quote from Pave Care not to exceed \$5,000.00 for street sweeping of paved township roads. Supervisor Lees seconded the motion, motion passed unanimously.

- ECS&R leaf vacuum

Supervisor Lees made a motion to approve the rental of the leaf vacuum not to exceed \$1,500.00. Chairman Rape seconded the motion, motion passed unanimously.

- Park Renovation Grant

Vice Chairperson McElhinny made a motion for Roadmaster Behm to submit The Park Renovation/Development Project Application. Supervisor Lees seconded the motion, motion passed unanimously.

- Heating oil tank for new building

Supervisor Lees made a motion to approve the order of a 1,000 gallon 7 gauge oil tank from Stanwade Metal Products in the amount of \$1,368.00. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

NEW BUSINESS

- Payroll bi-weekly

Supervisor Lees made a motion to make the Forward Township payroll biweekly. Chairman Rape seconded the motion, motion passed.

NEXT PUBLIC MEETING:

- March 4, 2017 – Spring Road Inspection Meeting
- March 14, 2017 – Monthly Board of Supervisors Meeting

ADJOURNMENT:

Vice chairman McElhinny made a motion at 8:37 PM to adjourn the February 2017 meeting. Chairperson Rape seconded the motion, motion passed unanimously.

Respectfully Submitted,
Lindsey Everett
Lindsey Everett
Township Secretary