



Forward Township  
Board of Supervisors  
Monthly Meeting  
September 12, 2017  
7:00 PM

**PRESENT:**

Jay Rape, Chairman  
Rodger Lees, Supervisor  
Lindsey Everett, Secretary  
Donna Behm, Auditor

Mary McElhinny, Vice Chairperson  
Charles Behm, Roadmaster  
Tom May, Solicitor  
Jefferson Argyros, Engineer

**VISTORS:**

Mel Musulin, Resident  
Brent Henry, Tj's Hideaway  
Cheryl Hughes, Land Surveyors

Tom Baker, Tj's Hideaway  
Mark Wilson, FTSA  
Stuart Thompson, Planning Commission

**CALL MEETING TO ORDER:**

Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

**PUBLIC COMMENT:**

- Tom Baker (Tj's Hideaway):

Mr. Baker was present to discuss the additional parking lot stormwater management plan for Tj's Hideaway. The drawing present at the time of the meeting shows the drainage pipe crossing Spithaler School Road. Mr. Baker does not want to dig up the road due to the expense in doing so. After the Board of Supervisors discussion with Solicitor May it was decided that Mr. Baker has 30 days to submit a revised drawing.

- Mark Wilson (FTSA):

Mr. Wilson provided expense information on the Meadow Ridge Sewage Facility. Upon review and much discussion, the supervisors decided to provide \$1,500.00 funding for the months of October & November 2017.

*Chairman Rape made a motion for an allowance not to exceed a total of \$1,500.00 for the months of October & November 2017. Supervisor Lees seconded the motion, motion passed unanimously.*

**APPROVAL OF MINUTES:**

- August 8, 2017 – Monthly Meeting Minutes

*Vice Chairperson McElhinny made a motion to approve the August 8, 2017 Board of Supervisors Minutes.*

*Supervisor Lees seconded the motion, motion passed unanimously. Chairman Rape was not at the August 8, 2017 meeting therefor abstained.*

**APPROVAL OF BILLS:**

**Bills:**

- The Board reviewed outstanding bills for the month of September 2017 in the amount of \$46,947.45 for payment from the PLGIT General Fund.

*Supervisor Lees made a motion to approve the outstanding bills for the month of September 2017 in the amount of \$46,947.45. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

**P-Card**

- P-Card payment for August 2017 charges totaling \$1,296.75.

*Supervisor Lees made a motion to approve the August 2017 P-Card charges in the amount of \$1,296.75. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

**Payroll**

- The Board reviewed the Township's August 2017 payroll expenditures within the NexTier General Fund in the amount of \$13,012.85.

*Supervisor Lees made a motion to approve the July 2017 payroll expenditures in the amount of \$13,012.85. Chairman Rape seconded the motion, motion passed unanimously.*

**PLANNING COMMISSION:**

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- Bowman Plan – 122 Wonderland Park Road

Stuart Thompson, Planning Commission, and Cheryl Hughes, Land Surveyors, presented the Bowman plan to the supervisors.

**SOLICITOR:**

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Solicitor Tom May presented:

- Peachmont Farms Phase III Developer's Agreement

*Supervisor Lees made a motion to rescind the previous agreement and approve the revised one. Chairman Rape seconded the motion, motion passed unanimously.*

**ENGINEER:**

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- Wilsons Ridge

*Chairman Rape made a motion to have Arcadis inspect the under drainage full time until Roadmaster Behm was able to be on site. Supervisor Lees seconded the motion, motion passed unanimously.*

**ROADMASTER:**

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- Handicap Parking Spot
  - Paving

*Supervisor Lees made a motion to accept the quote from Spangler Brothers Paving not to exceed \$5,500.00 for paving of handicap spot. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Line painting

*Supervisor Lees made a motion to allow line painting for handicap parking spot not to exceed \$600.00. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Road bond Releases

*Supervisor Lees made a motion to release the following road bonds for MarkWest...*

- Marburger Road
  - Old Route 68
  - Spithaler School Road
  - Watters Station Road

*Chairman Rape seconded the motion, motion passed unanimously.*

- Thank you note

*Chairman Rape made a motion for a thank you letter to be sent to Smith's Cabinet Shop for help with cutting lumber needed for the new shutters. Supervisor Lees seconded the motion, motion passed unanimously.*

- Road Oiling Needle Point Road

*Supervisor Lees made a motion to allow Roadmaster Behm to receive phone quotes for the oiling of Needle Point Road and accept the lowest quote. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Anti-Skid

*Supervisor Lees made a motion to advertise for 600 tons of anti-skid. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Skid loader & Rock Hound

*Supervisor Lees made a motion to solicit a skid-loader and a rock hound. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

**NEW BUILDING:**

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Office Furniture

*Supervisor Lees made a motion to accept the Delany Brothers quote for office furniture, not to exceed \$8,226.00. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

Water-Cooler

*Supervisor Lees made a motion to purchase another hot & cold water cooler from Lou Negley's Bottled Water in the amount of \$230.00. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

Refrigerator

*Supervisor Lees made a motion to accept the quote from Don's Appliances for a new refrigerator in the amount of \$393.68. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

Loan Payment Set-Up

*Vice Chairperson McElhinny made a motion to pay the loan payment with a check in the month of October. Supervisor Lees seconded the motion, motion passed unanimously.*

**NEW BUSINESS**

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- Health Insurance

The supervisors were each given a copy of options for the 2018 health insurance to review. The health insurance renews automatically November 1, 2017. The supervisors said they will take home the information to review and discuss again at October meeting.

- Small Flow Maintenance Agreement

Solicitor May stated he and engineer Argyros will review the information and provide secretaries further instruction.

*Chairman Rape made a motion to allow payment with p-card to be made to PA One Call. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

**EXECUTIVE SESSION:**

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The Board broke at 9:44PM to discuss personnel services. Meeting Reconvened at 9:53PM.

**NEXT PUBLIC MEETING:**

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October 10, 2017 Supervisors Monthly Meeting

**ADJOURNMENT:**

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*Vice Chairman McElhinny made a motion at 9:53 PM to adjourn the September 2017 meeting. Supervisor Lees seconded the motion, motion passed unanimously.*

Respectfully Submitted,

*Lindsey Everett*

Lindsey Everett  
Township Secretary