

Forward Township Sewer Authority Board (SAB)

Meeting Minutes

March 21, 2017

PRESENT:

Steven Buehler, Chair

John Brooker, Vice Chair

Mark Wilson, Member

Tom Hartwig, Engineer

Tom May, Solicitor

Absent:

Ron Wearing and one board position remains vacant

VISITORS:

Mr. Richard Grimes

CALL TO ORDER:

Chairman Buehler called the SAB meeting to order at 5:30 PM at the Forward Township Municipal building located at 207 Ash Stop Road, Evans City, Pennsylvania. All in attendance stood to honor the Flag by reciting the Pledge of Allegiance.

PUBLIC COMMENT:

None

COMMUNICATIONS:

No new communications since last meeting.

APPROVAL OF MINUTES:

Chairman Buehler motioned to accept the minutes of the board's regular monthly meeting on February 21, 2017. Mr. Wilson seconded the motion and the meeting minutes were approved as presented.

FINANCIAL REPORT:

Nothing to report

SOLICITOR:

Mr. May informed the board that process of resolving the issue of a clear land title to the site of the Meadow Ridge SFTF is on-going. For this reason he did not present the proposed acquisition agreement as approved at the February SAB meeting to the township supervisors at their March regular meeting. He will continue his communication with the Meadow Ridge HOA attorney to monitor the progress of that process.

ENGINEER:

Mr. Hartwig presented a revised draft of the proposed initial annual budget for a Meadow Ridge SFTF if the Authority would assume administrative and operating responsibility under the proposed agreement. His revisions to the document presented to the SAB at last month's meeting were the result of certain concerns raised by a representative of the Meadow Ridge HOA in regard to billing rates. A discussion took place among the board members as to the revisions and the general opinion was that the original proposed budget was the most feasible and responsible one given the information provided by the financial documents provided by the HOA and current economic factors.

ACTIVITIES:

None

OLD BUSINESS:

In regard to Meadow Ridge SFTF proposed agreement and budget Mr. Wilson moved to authorize Chairman Buehler and Engineer Tom Hartwick to meet with representatives of the Meadow Ridge HOA for the purpose of clarifying the position of the SAB and discussing the financial requirements involved in operating a SFTW. Vice-Chairman Brooker seconded the motion and it was approved by unanimous vote.

Mr. Wilson presented the Forward Township Sewer Authority Annual Report to the PA. Department of Community and Economic Development to the SAB and requested that the SAB authorize its submission to that agency in accordance with the current state requirement.

Vice-Chairman Brooker made a motion to approve the Report and to authorize its submission. Chairman Buehler seconded the motion and it was approved by unanimous vote.

Chairman Buehler introduced township resident, Mr. Richard Grimes as having expressed an interest in serving as a member of the SAB. After some discussion of the responsibilities of the position and the mission of the Forward Township Sewer Authority, Mr. Grimes confirmed his willingness to serve.

Mr. Wilson moved that the SAB recommend to the township supervisors that they appoint Mr. Grimes to the unexpired term of the late David Lamperski. Chairman Buehler seconded the motion and it was approved by unanimous vote.

NEW BUSINESS:

None

Chairman Buehler moved to adjourn the meeting at 6:20 PM. Vice-Chairman Brooker seconded and the motion was approved.

The next meeting of the F.T.S.A. Board will take place on Tuesday, April 18, 2017 at 5:30 PM at the Township Building office.

Respectfully submitted,
Mark Wilson, recording secretary