



Forward Township  
Board of Supervisors  
Monthly Meeting  
October 10, 2017  
7:00 PM

PRESENT:

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Jay Rape, Chairman  
Rodger Lees, Supervisor  
Tom May, Solicitor  
Jim Rape, Planning Commission  
Lindsey Everett, Secretary  
Donna Behm, Auditor

Mary McElhinny, Vice Chairperson  
Charles Behm, Roadmaster  
Jefferson Argyros, Engineer  
Brian Miller, CEO  
Bette Spithaler, Secretary

VISTORS:

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Mel Musulin, Resident  
Stuart Thompson, Planning Commission  
John Walchesky, Mars Bank

Cheryl Hughes, Land Surveyors  
Jim Larkin, Resident  
Roland Herb, Resident

CALL MEETING TO ORDER:

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Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

APPROVAL OF MINUTES:

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- September 12, 2017 – Monthly Meeting Minutes

*Chairman Rape made a motion to approve the September 12, 2017 Board of Supervisors Minutes with minor corrections. Supervisor Lees seconded the motion, motion passed unanimously.*

APPROVAL OF BILLS:

Bills:

- The Board reviewed outstanding bills for the month of October 2017 in the amount of \$137,199.71 for payment from the PLGIT General Fund.

*Supervisor Lees made a motion to approve the outstanding bills for the month of September 2017 in the amount of \$137,199.71. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

P-Card

- Bette's P-Card payment for September 2017 charges totaling \$393.68.
- Charles's P-Card payment for September 2017 charges totaling \$293.48.

*Supervisor Lees made a motion to approve both of the September 2017 P-Card charges in the amounts of \$393.68 & 293.48. Vice Chairman McElhinny seconded the motion, motion passed unanimously.*

Payroll

- The Board reviewed the Township's September 2017 payroll expenditures within the NexTier General Fund in the amount of \$25,465.78.

*Supervisor Lees made a motion to approve the September 2017 payroll expenditures in the amount of \$25,465.78. Chairman Rape seconded the motion, motion passed unanimously.*

#### PLANNING COMMISSION:

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- Bowman Plan – 122 Wonderland Park Road

*Supervisor Lees made a motion to approve the Bowman plan contingent on DEP approval and note on drawing revised to say "Forward Township is not responsible for improving the area of Wonderland Park Road from Ash Stop Road to the end of the newly dedicated area." Vice Chairperson McElhinny seconded the motion, motion approved unanimously.*

- White Oak Farm Plan #2 – 356 Old Route 68 (Lot Line Revision)

*Supervisor Lees made a motion to approve the Lot Line Revision to White Oak Farm Plan #2. Vice Chairperson McElhinny seconded the motion, motion approved unanimously.*

#### SOLICITOR:

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- Solicitor May suggested that the Board of Supervisors give Jeff Argyros permission to send a letter to Tom Baker stating his Stormwater Management Plan must be submitted by Thursday, October 19, 2017.

*Vice Chairperson McElhinny made a motion to give Jeff Argyros permission to send a letter to Tom Baker regarding his Stormwater Management Plan. Supervisor Lees seconded the motion, motion passed unanimously.*

- Anti-Skid Bid

*Vice Chairperson McElhinny made a motion to accept the bid from McClymond's in the amount of \$9,096.00 for 600 tons of 2 A Anti-Skid. Supervisor Lees seconded the motion, motion passed unanimously.*

#### ROADMASTER:

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- Traffic Light Agreement

*Chairman Rape made a motion to give Charles Behm authority to sign a 1-year contract with Bruce & Merrilees to service the traffic light located at Lloydmont Blvd. and Route 68. Supervisor Lees seconded the motion, motion passed unanimously.*

- Quotes for Leaf Vacuum

*Supervisor Lees made a motion to accept the quote from ECS&R for leaf vacuum services not to exceed \$1,800.00. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- 100 Tons R7 Rip-Rap

*Supervisor Lees made a motion to purchase 100 tons of R7 Rip Rap. Vice-Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Oiling Needle Point Road

Roadmaster Behm provided the phone quotes requested at September 2017 meeting. A motion was passed at September 12, 2017 meeting allowing Roadmaster Behm to use the lowest price.

	<b>Suite Kote</b>	<b>Russell Standard</b>	<b>Youngblood</b>
<b>E-1 Prime</b>	\$1.40 per gallon	1.60 per gallon	1.50 per gallon
<b>E-3</b>	\$1.50 per gallon	2.00 per gallon	1.60 per gallon

**NEW BUSINESS**

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- **Cleaning**

*Supervisor Lees made a motion to sign a 1-year contract with Anago Cleaning Systems for cleaning services of the new building pending proof of insurance and performance bond. Vice-Chairperson McElhinny seconded the motion, motion passed unanimously.*

- **New Building Insurance**

*Chairman Rape made a motion to set the new building insurance as \$500,000.00 and the contents at \$50,000.00. Supervisor Lees seconded the motion, motion passed unanimously.*

- **Bond Renewal**

*Supervisor Lees made a motion to renew Bette Spithaler's treasury bond in the amount of 1.4 million. Vice-Chairperson McElhinny seconded the motion, motion passed unanimously.*

- **Water Purifier**

*Chairman Rape made a motion to accept the quote from Lou Negley's for a water purifier in the amount of \$1,690.00 to be installed at the old township building. Supervisor Lees seconded the motion, motion passed unanimously.*

- **Resolution to Dispose**

*Supervisor Lees made a motion to accept the 2017-4 resolution regarding the disposal of old documents. Chairman Rape seconded the motion, motion passed unanimously.*

- **Mars Bank Checking Account**

*Supervisor Lees made a motion to open a checking account at Mars Bank in order to have automatic loan payments withdrawn. Chairman Rape seconded the motion, motion passed unanimously.*

- **Budget Meeting**

*Vice-Chairperson McElhinny made a motion to hold a Budget Meeting Thursday, October 19, 2017 at 6:00 PM. Supervisor Lees seconded the motion, motion passed unanimously.*

**NEXT PUBLIC MEETING:**

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October 19, 2017 – Budget Meeting

November 14, 2017 – Monthly Meeting

**ADJOURNMENT:**

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*Vice Chairman McElhinny made a motion at 8:46 PM to adjourn the October 2017 meeting. Supervisor Lees seconded the motion, motion passed unanimously.*

Respectfully Submitted,

Lindsey Everett  
Township Secretary