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## PRESENT:

Jay Rape, Chairman  
Mel Musulin, Supervisor  
Tom May, Solicitor  
Jeff Argyros, Engineer  
Donna Behm, Auditor

Mary McElhinny, Vice Chairperson  
Charles Behm, Roadmaster  
Brian Miller, CEO  
Lindsey Everett, Secretary

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## VISTORS:

Scott Jamison, ECVFD  
Kurt & Linda Scheidemantle, Residents

Steve Bicehouse, Butler County  
Steve Longwell, Planning Commission

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## CALL MEETING TO ORDER:

Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

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## PUBLIC COMMENT:

- Steve Bicehouse recommended a new Emergency Management Coordinator, Amy Marree. Amy and Chairman Rape will be attending the April Regional EMA Meeting. Mr. Bicehouse also informed the supervisors about the Hazard Mitigation Assistance Grant Program.

*Supervisor Musulin made a motion to appoint Amy Marree as Emergency Management Coordinator. Chairman Rape seconded the motion, motion passed unanimously.*

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## APPROVAL OF MINUTES:

- February 13, 2018 – Monthly Meeting Minutes

*Supervisor Musulin made a motion to accept the February 13, 2018 Monthly Meeting Minutes. Vice Chairperson McElhinny seconded the motion, motion passed unanimously. Chairman Rape abstained.*

- March 2, 2018 – Spring Road Inspection Meeting Minutes

*Supervisor Musulin made a motion to accept the March 2, 2018 Spring Road Inspection Meeting Minutes. Chairman Rape seconded the motion, motion passed unanimously.*

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## APPROVAL OF BILLS:

- PLGIT General Fund

*Supervisor Musulin made a motion to approve the outstanding bills for the month of February 2018 in the amount of \$27,785.99. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- P-Card
  - Charles

*Vice Chairman McElhinny made a motion to approve Charles's February 2018 P-Card charges in the amount of \$332.33. Supervisor Musulin seconded the motion, motion passed unanimously.*

- NexTier Payroll

*Supervisor Musulin made a motion to approve the February 2018 payroll expenditures in the amount of \$20,361.72. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Account Transfers

*Vice Chairperson McElhinny made a motion to transfer development escrow money as soon as the bills are received. Chairman Rape seconded the motion, motion passed unanimously.*

*Chairman Rape made a motion to transfer all past development escrow money the township has paid in bills on behalf of the escrows. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

#### PLANNING COMMISSION:

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- Appoint New Member

*Supervisor Musulin made a motion to appoint Charlie Flach to the planning commission committee. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

#### SOLICITOR:

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- Solicitor May updated the Board of Supervisors regarding the lien letter for 285 Margaret Avenue. David Ice (SEO) will be going to the property to conduct a dye test at the end of the month. Solicitor May instructed secretary Lindsey Everett that all of David Ice's bills should be sent to his office.

#### ENGINEER:

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- Nothing to report.

#### ROADMASTER:

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- Heating/AC New Building

Roadmaster Behm provided documents listing issues with the furnace in the new building. After discussing the issues, the supervisors instructed Roadmaster Behm to get prices on correcting the problems.

- SuperPaving

*Supervisor Musulin made a motion to advertise for the super paving of township roads. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Seal Coat

*Supervisor Musulin made a motion to advertise for the seal coating of township roads. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- George Road

*Supervisor Musulin made a motion to piggy back with Jackson Township in seal coating George Road. Jackson Township is to place the ad and Forward Township will pay the winning bidder for their share of George Road. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Rock Salt

*Supervisor Musulin made a motion to purchase 500 tons of rock salt through Costars. The township will be responsible for at least 60% and may request up to 140% if needed. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Wilson's Ridge Phase 3&4

Roadmaster Behm presented the supervisors with pictures of the retaining pond located off of Spithaler School Road. The pictures indicate drainage is not functioning correctly. After much discussion the Supervisors requested Roadmaster Behm call either Mark Mashuda or Frank Shipley regarding the issue. Engineer Argyros is to send a letter regarding the issues to the developer with a copy going to the township as well.

- Tj's Hideaway

Roadmaster Behm spoke about the lack of construction pertaining to the Stormwater Management Plan approved at November 14, 2018 Meeting. Solicitor May suggested sending a letter giving Tom Baker 10 days to begin the construction and 45 days to have the project completed. A copy of the letter is to be sent to the township for record keeping.

NEW BUSINESS:

• Supervisor Musulin spoke about the FEMA flood maps and ordinance changes. Brian Miller will be the flood plain officer with Charles Behm as his second. The Planning Commission is to be given copies of the new ordinance for review at the March Planning Commission Meeting.

PREVIOUSLY TABLED/WAITING LIST:

- Office Hours
- 2018 Cost Sheet
- Employee Handbook
- Development Escrow Billing

These items were brought up for the supervisors to research in their own time for future meetings.

NEXT PUBLIC MEETING:

April 10, 2018 – Monthly Meeting

ADJOURNMENT:

*Supervisor Musulin made a motion at 8:25 PM to adjourn the March 2018 meeting. Chairman Rape seconded the motion, motion passed unanimously.*

Respectfully Submitted,



Lindsey Everett  
Township Secretary