

# Forward Township

## Driveway & Stormwater Management Permit Application

Date \_\_\_\_\_

Permit Fee Paid: \$ \_\_\_\_\_

Check # \_\_\_\_\_

This is an Application for a:

- New Driveway (\$100.00)
- Improve Existing Driveway (\$50.00)
- Temporary Driveway (\$175.00)
- Stormwater and Culvert Facilities

Name of Landowner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Location of Driveway and/or Stormwater Facilities: \_\_\_\_\_

\_\_\_\_\_

Description of Proposed Work: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contractor Doing Work: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Date When Work Will Begin: \_\_\_\_\_ Be Completed: \_\_\_\_\_

\_\_\_\_\_  
Signature of landowner

\_\_\_\_\_  
Date of Application

In accordance with Forward Township 's Stormwater Management Ordinance, an Applicant is required to submit this Small Project Application whenever Regulated Activities involving the creation of new impervious surfaces less than 5,000 square feet. Impervious surfaces are areas that prevent the infiltration of water into the ground and include, but are not limited to, driveways, parking areas, turn-arounds, roofs, patios, garages, storage sheds and similar structures, as well as new streets and sidewalks.

To Calculate Impervious Surfaces Please Complete The Following Table:

Surface Type	Length	X	Width	X	Proposed Impervious Area
Building Area Per Downspout	_____	X	_____	X	_____
	_____		_____		_____
	_____		_____		_____
Driveway		X		X	
Parking Area		X		X	
Patios/Walkways		X		X	
Turn-Arounds		X		X	
Other		X		X	
Total Surface Area					

For all Regulated Activities that involve creation of new impervious surface areas EQUAL TO or GREATER than 5,000 square feet, the Applicant MUST submit a Stormwater Management Site Plan and Report as defined in Article VIII of the Ordinance and implement volume and rate controls. The Applicant will need an engineer or surveyor to complete this plan and report.

Based upon information you have provided, if the Total Impervious Surface Area is LESS THAN 5,000 square feet, or the proposed development is a Single Family Residential Activity implementing the minimum measures in Section 302.E. of the Ordinance, no Stormwater Management Site Plan and Report is required for this regulated Activity.

Forward Township may request additional information and/or a Stormwater Management Site Plan and Report at its discretion.

A copy of Sections 302.A, 302.B, 302.C, and 302.E of the Forward Township Stormwater Ordinance is attached to this application.

*I hereby agree to comply with all Forward Township Ordinances pertaining buildings, driveways, and stormwater and grant permission to the Forward Township Board of Supervisors or their duly authorized representatives or agents to enter onto the property listed in this Application for the sole purpose of inspecting the proposed, active, and completed work or improvements described herein. I also certify that Sections 302.A, 302.B, and 302.C of the Stormwater Ordinance has been adequately addressed and acknowledge that submission of inaccurate or false information may result in a stop work order or permit revocation.*

**PLEASE NOTE** that a building permit will not be issued if the driveway and stormwater facilities are not installed correctly or if the stormwater runoff is discharged onto neighboring property or Township roads.

\_\_\_\_\_  
Property Owner Signature

\_\_\_\_\_  
Date

## SECTION 302

- A. Under no circumstance shall the Applicant be exempt from implementing such measures as necessary to:
1. Meet State Water Quality Standards and Requirements.
  2. Protect health, safety, and property.
  3. Meet special requirements for High Quality (HQ) and Exceptional Value (EV) watersheds.
- B. The Applicant must demonstrate that the following BMPs are being utilized to the maximum extent practicable to receive consideration for the exemptions:
1. Design around and limit disturbance of Floodplains, Wetlands, Natural Slopes over 15%, existing native vegetation, and other sensitive and special value features.
  2. Maintain riparian and forested buffers.
  3. Limit grading and maintain non-erosive flow conditions in natural flow paths.
  4. Maintain existing tree canopies near impervious areas.
  5. Minimize soil disturbance and reclaim disturbed areas with topsoil and vegetation.
  6. Direct runoff to pervious areas.
- C. The Applicant must demonstrate that the proposed development/additional impervious area will not adversely impact the following:
1. Capacities of existing drainage ways and storm sewer systems.
  2. Velocities and erosion.
  3. Quality of runoff if direct discharge is proposed.
  4. Existing known problem areas.
  5. Safe conveyance of the additional runoff.
  6. Downstream property owners.
- E. Single Family Residential activities are exempt from these requirements provided the construction:
1. Comply with Sections 301.G, 302.A, 302.13, 302.C, and
  2. Have building setback 75 feet from downstream property lines, and
  3. Driveways:
    - a. Runoff must discharge onto pervious surface with a gravel strip or other spreading device.
    - b. No more than 1,000 square feet of paved surface may discharge to any one point.
    - c. The length of flow on the pervious must exceed the length of the paved surface flow.
  4. The municipality can require more information or require mitigation of certain impacts through installation of stormwater management best management practices if there is a threat to property, health, or safety.

# PERMIT

In accordance with the Forward Township Code of Ordinances, this Permit is issued to the applicant named in the Application for the installation of the following facilities:

- Driveway
- Stormwater Management
- Culvert Pipe:

Length: \_\_\_\_\_feet; Pipe Size: \_\_\_\_\_inches;

Pipe Type: \_\_\_\_\_

Location in feet from edge of Pavement: \_\_\_\_\_

**Slope must be a minimum of  $\frac{3}{4}$  inch per foot  
Culvert Suggested minimum of 12" pipe 20' length**

Permit Issued To: \_\_\_\_\_

Date of This Permit: \_\_\_\_\_

Permit Issued By: \_\_\_\_\_  
**Printed Name** **Signature**

Final Inspection Date: \_\_\_\_\_

Inspection By: \_\_\_\_\_  
**Printed Name** **Signature**

**Please Note:** To prevent misunderstandings and to insure that your new driveway/culvert meets township specifications, the township will inspect: (1) all new driveways after final grading is completed but before surface material is applied and (2) driveways and culverts after all work is completed. Please contact the township when ready for inspection or whenever you have a question about this installation.