

Forward Township

May 8, 2018
Board of Supervisors

PRESENT:

Jay Rape, Chairman
Mel Musulin, Supervisor
Tom May, Solicitor
Jeff Argyros, Engineer
Jim Rape, Planning Commission

Mary McElhinny, Vice Chairperson
Charles Behm, Roadmaster
Brian Miller, CEO
Lindsey Everett, Secretary
Amy Marree, EMC

VISTORS:

Aaron Walker, ECVFD
Honora Rockar, Democratic Candidate
Paula & Adam Nicklas, Residents

Matt Otto, ECVFD
Tom Hartwig, Arcadis
Tom Baker, Tj's Hideaway

CALL MEETING TO ORDER:

Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

- Tom Baker

Mr. Baker spoke about his current stormwater plan being based on paving the parking lot. He requested not paving but putting limestone gravel down instead. Engineer Argyros explained he would need to have his drawing redone buy his current engineer. Solicitor May suggested this be done in 60 days.

Supervisor Musulin made a motion to have the corrected drawing ready for approval at the July 10th meeting. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Adam Nicklas

Adam is a volunteer fire fighter at the Evans City Volunteer Fire Department. He would like to do his senior project by holding a car show in the parking lot of the Forward Township Municipal Building. Funds raised at the car show will go to the ECVFD.

Supervisor Musulin made a motion allowing Adam Nicklas to hold a car show on September 9, 2018 with a rain date of September 16, 2018. The car show will be held on Township Grounds with the use of the Maintenance Building restrooms. This is contingent to receiving proof of insurance certificate from the ECVFD. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Matt Otto

Matt Otto requested the use of the baseball field for St. Peters Lutheran Church until July 31, 2018. St. Peters has already provided the proof of insurance certificate.

Chairman Rape made a motion to allow St. Peters Lutheran Church to use the baseball field until July 31, 2018. Supervisor Musulin seconded the motion, motion passed unanimously.

APPROVAL OF MINUTES:

- April 10, 2018 – Monthly Meeting Minutes

Supervisor Musulin made a motion to approve the April 10, 2018 Monthly Meeting Minutes. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

APPROVAL OF BILLS:

- PLGIT General Fund

Supervisor Musulin made a motion to approve the outstanding bills for the month of April 2018 in the amount of \$42,513.70. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

P-Card Payment

- Charles - \$2,103.41
- Bette - \$87.44

Supervisor Musulin made a motion to approve the payment of Charles's P-card in the amount of \$2,103.41 and Bette's P-card in the amount of \$87.44. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- NexTier Payroll

Supervisor Musulin made a motion to approve the April 2018 payroll expenditures in the amount of \$20,816.61. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

FIRE DEPARTMENT:

- Aaron Walker presented the supervisors with April's call log. The ECVFD had 31 total calls 10 of which were in Forward Township. Aaron also informed the supervisors that they will be holding a boot drive May 18, 2018 from 3:30 – 6:00 PM.

EMERGENCY MANAGEMENT COORDINATOR:

- Amy let the supervisors know that there will be an application for her deputy coming shortly.
- The paperwork for the Wright residence was given to secretary Lindsey to be filled out once more information is given from the residence.

PLANNING COMMISSION:

- Leslie Farms Corrective Plat

Vice Chairperson McElhinny made a motion to accept and sign the Leslie Farms Corrective Plat mylar drawing. Supervisor Musulin seconded the motion, motion passed unanimously.

- Meadow Ridge Phase 4

Supervisor Musulin made a motion to accept and sign the Meadow Ridge Phase 4 drawings. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

CODE ENFORCEMENT OFFICER:

Mr. Miller let the supervisors know that he has been working with the secretaries on a new building permit requirement sheet. He approved the existing contingent a few changes/additions.

SOLICITOR:

- Stone Bids

Results for Stone Bid:

- McClymonds Supply & Transit Co., Inc. \$232,859.35

Supervisor Musulin made a motion to award the 2018 stone bid to McClymonds Supply & Transit Co., Inc. in the amount of \$232,859.35. Chairman Rape seconded the motion, motion passed unanimously.

- Sam Sosack Letter

Supervisor Musulin made a motion allowing Solicitor May to send the certified letter presented to them for review, to Mr. Sosack. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Update on Margaret Avenue

Solicitor May explained to the supervisors that the closing had taken place on May 2, 2018 and at the closing an escrow agreement had been signed and a check had been sent in the amount of \$15,000.00. May explained to the supervisors and secretary that the check will need deposited into its own escrow account and all SEO bills will be deducted from said account. Solicitor May also told Secretary Everett to send a lien letter to closing company and deposit \$20 check for lien request.

Supervisor Musulin made a motion to deposit the \$15,000 check into a new escrow account for 285 Margaret Avenue. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Floodplain Ordinance

Tom May indicated that the Floodplain Ordinance had been properly advertised and verified with a copy of said advertisement in Township records.

Supervisor Musulin made a motion to pass the Floodplain Ordinance 18-1. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

ENGINEER:

- Peachmont Farms Phase 3

Supervisor Musulin made a motion allowing Engineer Argyros to send a letter regarding the E&S Plan for Peachmont Farms to Jerry Oliver. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

ROADMASTER:

- PA Dept of Transportation letter

Supervisor Musulin made a motion to grant PennDOT Engineering District 10-0 and the selected contractor permission to install treatments on Spithaler School Road. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Motion to advertise equipment rental
 - Road Grader with Operator Minimum 10ft. Mold Board
 - Minimum 66" Vibrating Roller with Operator
 - Trackhoe Excavator with Operator
 - Athey Force Feed Loader with Operator
 - Tri Axle trucks with Operator

Supervisor Musulin made a motion to advertise for the above equipment rental. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Purchase/rent jumping jack compactor

Purchase		Rent
Highway Equipment Co.	\$2,995.00	\$84/Day
Murphy Tractor	\$2,695.00	\$336/Week
Groff Tractor & Equipment, LLC.	\$2,855.00	
Walsh Equipment Inc.	\$3,304.50	
Cleveland Brothers	\$2,425.00	

Supervisor Musulin made a motion to purchase a Jumping Jack Compactor from Cleveland Brothers in the amount of \$2,425.00. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

Supervisor Musulin made a motion to transfer \$2,425.00 from the Capital Reserve account to the General Fund account to pay for the jumping jack compactor. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

NEW BUSINESS:

- 911 Letter

A letter from Butler County Department of Emergency Services was received stating policy is any road with two or more structures should be given an official name and address. This is to eliminate any confusion when emergency responders are dispatched to a location. Attached to the letter was a list of address that need to be addressed regarding this issue. After some discussion between the supervisors and some input from Amy Marree it was determined that we would comply with this policy.

- Fire Hydrant bill for Peachmont Farms

The secretaries recently contacted the Municipal Water Authority of Adams Township regarding the fire hydrant bill. Once a Home Owners Association was established they would be responsible for paying their bill. When the water authority was contacted they stated they can not bill anyone other then a township or borough. Supervisor Musulin stated he would work on getting this corrected.

- Boy Scouts

Supervisor Musulin made a motion letting the Boy Scouts use the Flag Park June 14, 2018. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Clean up day

Chairman Rape made a motion to pay Charles, Phil, and Paul to work on Clean Up Day, May 12, 2018. The cost will be divided between all participating townships/boroughs. Supervisor Musulin seconded the motion, motion passed unanimously.

NEXT PUBLIC MEETING:

- June 12, 2018 – Monthly Meeting

ADJOURNMENT:

Supervisor Musulin made a motion at 8:59 PM to adjourn the May 2018 meeting. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

Respectfully Submitted,

Lindsey Everett

Lindsey Everett
Township Secretary