
PRESENT:

Jay Rape, Chairman
Mel Musulin, Supervisor
Tom May, Solicitor
Lindsey Everett, Secretary
Brian Miller, CEO

Mary McElhinny, Vice Chairperson
Charles Behm, Roadmaster
Jeff Argyros, Engineer
Jim Rape, Planning Commission
Donna Behm, Auditor

VISTORS:

Aaron Walker, ECVFD
Diana Rodgers, Resident
Dean Zinkhann, Mayor

Kathy Wearing, Resident
Steve Musser, Resident

CALL MEETING TO ORDER:

Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

- Steve Musser

Mr. Musser and Brian Miller explained the sight distance issues that are occurring at Mr. Musser's property. After much discussion Engineer Argyros, Brian Miller, Charles Behm, and Jim Rape all agreed that once Mr. Musser grades the bank to the right side of the driveway, he will meet our ordinance. Solicitor May said that a variance is needed due to the 16 – 22 feet sight issue to the left side of his driveway.

Supervisor Musulin made a motion to grant the variance request for the left side of the driveway being 10% or less (16 – 22 feet) in sight distance. Supervisor Musulin also stated that Mr. Musser has one year to complete the grading to the right side of the driveway. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Mark Wilson

Mr. Wilson explained to the Board of Supervisors that he has become part of the finance committee for the Evans City Public Library. He requested that any donations the Board gives to the library be given throughout the year instead of a lump sum at one time. The board will take this under review for the year 2019.

- Mayor Zinkhann

Mayor Zinkhann was at the monthly supervisors meeting on behalf of the Historical Society. Stem School is still being researched by the Historical Society and they have found some information that the land the school is located may be owned by the property owner but not the actual school building. Solicitor May explained that is probably not possible but he will look into it at no charge to the township.

APPROVAL OF MINUTES:

- October 9, 2018 – Monthly Meeting Minutes

Supervisor Musulin made a motion to approve the October 9, 2018 Monthly Meeting Minutes. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- November 3, 2018 – Budget Meeting Minutes

Vice Chairperson McElhinny made a motion to approve the November 9, 2018 Budget Meeting Minutes. Supervisor Musulin seconded the motion, motion passed unanimously.

APPROVAL OF BILLS:

- PLGIT General Fund

Supervisor Musulin made a motion to approve the outstanding bills for the month of October 2018 in the amount of \$15,559.15. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- P-Card Payment

Vice Chairperson McElhinny made a motion to approve the payment of Charles's P-card in the amount of \$53.29. Supervisor Musulin seconded the motion, motion passed unanimously.

- NexTier Payroll

Vice Chairperson McElhinny made a motion to approve the October 2018 payroll expenditures in the amount of \$16,913.38. Supervisor Musulin seconded the motion, motion passed unanimously.

FIRE DEPARTMENT:

Aaron Walker presented the supervisors with October's call log. The ECVFD had 13 total calls 3 of which were in Forward Township.

EMERGENCY MANAGEMENT COORDINATOR:

N/A

PLANNING COMMISSION:

- Breakneck Creek

Supervisor Musulin made a motion for one of the secretaries to sign off on the Breakneck Creek Resolution. Chairman Rape seconded the motion, motion passed unanimously.

CODE ENFORCEMENT OFFICER:

N/A

SOLICITOR:

- Rasp Driveway

Solicitor May informed the supervisors that a letter was sent to Mr. Rasp on November 8, 2018. He informed the secretary that a copy of the letter will be sent to the office.

- Sosak Road Bond

The solicitor and board of supervisors discussed the ongoing issue with Mr. Sosak not paying his administration fee for the bonding of Spithaler School Road. It was determined to send another late notice/letter stating if not paid within 30 days the township will be filing an ordinance violation with the Butler Magistrate.

ENGINEER:

- Jeff Argyros gave brief updates on Peachmont Farms Phase 4A and Meadow Ridge.

- Peachmont Farms Phase 3 Credit Reduction #5

Supervisor Musulin made a motion to deny Credit Reduction #5 until the wearing course is finished on Peachmont Farms Phase 3. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

ROADMASTER:

- MarkWest Road Bond

Chairman Rape made a motion to release the road bond on Needle Point Road held by MarkWest. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

NEW BUSINESS:

- Roadcrew Cell Phones

Supervisor Musulin informed the supervisors he is looking into First Net as an option for all roadcrew staff.

- Heating issue

Chairman Rape stated there is still a heating issue in the main office. Roadmaster Behm will is to gather information to improve the heat.

- Meeting Room

The supervisors discussed the echo issue in the meeting room. After some discussion the board asked the secretary to gather 3 bids on carpet for the meeting.

- Donations

- Evans City Public Library

Supervisor Musulin made a motion to donate \$5,000 to the Evans City Public Library. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Meals on Wheels

Supervisor Musulin made a motion to donate \$1,000 to the Evans City Area Meals on Wheels and \$1,000 to the Connoquenessing Area Meals on Wheels. Chairman Rape seconded the motion, motion passed unanimously.

- Evans City Volunteer Fire Department

Supervisor Musulin made a motion to donate \$28,000 to the Evans City Volunteer Fire Department. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

NEXT PUBLIC MEETING:

- November 17, 2018 – Workshop Meeting
- December 11, 2018 – Monthly Meeting

ADJOURNMENT:

Supervisor Musulin made a motion at 8:23 PM to adjourn the November 2018 meeting. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

Respectfully Submitted,



Lindsey Everett
Township Secretary