



Forward Township
Board of Supervisors
Monthly Meeting
December 12, 2017
7:00 PM

PRESENT:

Jay Rape, Chairman
Rodger Lees, Supervisor
Tom May, Solicitor
Jim Rape, Planning Commission
Donna Behm, Auditor

Mary McElhinny, Vice Chairperson
Charles Behm, Roadmaster
Brian Miller, CEO
Lindsey Everett, Secretary

VISTORS:

Mel Musulin, Resident
Aaron Walker, ECVFD
Brian Greenawalt, ECVFD

Matt Otto, ECVFD
Steve Bicehouse, ECVFD

CALL MEETING TO ORDER:

Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

Steve Buehler president of the Forward Township Sewer Authority Board thanked the Board for their help during the Meadow Ridge buyout.

APPROVAL OF MINUTES:

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- October 10, 2017 – Monthly Meeting Minutes
Supervisor Lees made a motion to approve the October 10, 2017 Board of Supervisors Meeting Minutes with edits. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

 - October 19, 2017 – Budget Meeting Minutes
Supervisor Lees made a motion to approve the October 19, 2017 Board of Supervisors Budget Meeting Minutes with edits. Chairman Rape seconded the motion, motion passed unanimously.

 - November 14, 2017 – Monthly Meeting Minutes
Supervisor Lees made a motion to approve the November 14, 2017 Board of Supervisors Meeting Minutes pending edits. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

 - November 30, 2017 – Budget Meeting Minutes
Supervisor Lees made a motion to approve the November 30, 2017 Board of Supervisors Budget Meeting Minutes pending edits. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

 - December 4, 2017 – Budget Meeting Minutes
Supervisor Lees made a motion to approve the December 4, 2017 Board of Supervisors Budget Meeting Minutes pending edits. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

APPROVAL OF BILLS:

- **PLGIT General Fund**

Supervisor Lees made a motion to approve the outstanding bills for the month of November 2017 in the amount of \$24,027.06. Chairperson McElhinny seconded the motion, motion passed unanimously.

- **P-Card**
 - **Charles**

Supervisor Lees made a motion to approve Charles's November 2017 P-Card charges in the amounts of \$132.99. Vice Chairman McElhinny seconded the motion, motion passed unanimously.

- **NexTier Payroll**

Supervisor Lees made a motion to approve the November 2017 payroll expenditures in the amount of \$15,569.00. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

PLANNING COMMISSION:

N/A

ROADMASTER:

- **Silk sacks**

Supervisor Lees made a motion to buy six Silt Sacks for Glade Run Road not to exceed \$250.00. Chairman Rape seconded the motion, motion passed unanimously.

Supervisor Lees made a motion to buy an additional four Silt Sacks not to exceed \$150.00. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- **Tractor**

Supervisor Lees made a motion to purchase a John Deere Model 6110M Tractor with joystick, Tiger 22ft. Bengal Boom Mower, and Tiger Boom Ditcher not to exceed \$123,500.00. The price also reflects \$11,000.00 trade in for the 1998 Massey Tractor. Chairman Rape seconded the motion, motion passed unanimously.

NEW BUSINESS

- **Reorganization Advertisement**

Supervisor Less made a motion to advertise the Board of Supervisors reorg meeting for January 2, 2018 at 7:00 PM and the Auditors reorg meeting for January 3, 2018 at 10:00 AM. Chairman Rape seconded the motion, motion passed unanimously.

- **2018 Meeting Dates**

Vice Chairperson McElhinny made a motion to advertise the 2018 meeting dates for the Board of Supervisors and Planning Commission. Chairman Rape seconded the motion, motion passed unanimously.

- **2018 Budget Adoption**

Supervisor Lees made a motion to advertise the 2018 Budget Adoption Meeting set for December 30, 2017 at 8:00 AM. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

NEXT PUBLIC MEETING:

December 30, 2017 – Budget Adoption

ADJOURNMENT:

Chairman Rape made a motion at 8:09 PM to adjourn the December 2017 meeting. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

Respectfully Submitted,

Lindsey Everett

Lindsey Everett
Township Secretary