

# Forward Township

June 12, 2018  
Board of Supervisors

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## PRESENT:

Jay Rape, Chairman  
Mel Musulin, Supervisor  
Tom May, Solicitor  
Jeff Argyros, Engineer  
Jim Rape, Planning Commission

Mary McElhinny, Vice Chairperson  
Charles Behm, Roadmaster  
Brian Miller, CEO  
Lindsey Everett, Secretary

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## VISTORS:

Aaron Walker, ECVFD  
Paul & Cheryl Whitehouse, Metcalfe Rep.  
Scott Marree, EMC Deputy

Andrew Rider, Resident  
Kristin Dershem, Resident  
Jerry Oliver, Peachmont Farms

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## CALL MEETING TO ORDER:

Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

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## PUBLIC COMMENT:

- Kristin Dershem

Mrs. Dershem expressed her concern about the retention pond located at Wilson's Ridge.

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## APPROVAL OF MINUTES:

- May 8, 2018 – Monthly Meeting Minutes

*Vice Chairperson McElhinny made a motion to approve the May 8, 2018 Monthly Meeting Minutes. Supervisor Musulin seconded the motion, motion passed unanimously.*

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## APPROVAL OF BILLS:

- PLGIT General Fund

*Supervisor Musulin made a motion to approve the outstanding bills for the month of May 2018 in the amount of \$66,147.80. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- P-Card Payment
  - Charles - \$381.60

*Supervisor Musulin made a motion to approve the payment of Charles's P-card in the amount of \$381.60. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Bette - \$87.44

*Supervisor Musulin made a motion to approve the payment of Bette's P-card in the amount of \$87.44. Chairman Rape seconded the motion, motion passed unanimously.*

- NexTier Payroll

*Vice Chairperson McElhinny made a motion to approve the May 2018 payroll expenditures in the amount of \$20,161.59. Supervisor Musulin seconded the motion, motion passed unanimously.*

**FIRE DEPARTMENT:**

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- Aaron Walker presented the supervisors with May's call log. The ECVFD had 19 total calls 6 of which were in Forward Township.

*Chairman Rape made a motion to sponsor a hole at the 13<sup>th</sup> Annual Fundraiser Golf Outing in the amount of \$100.00. Supervisor Musulin seconded the motion, motion passed unanimously.*

**EMERGENCY MANAGEMENT COORDINATOR:**

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Nothing to report

**PLANNING COMMISSION:**

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Nothing to report

**CODE ENFORCEMENT OFFICER:**

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Nothing to report

**SOLICITOR:**

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- Equipment Bid

**Phil Hay & Sons**

*(All prices include Operators)*

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|---------------------------|---------------|
| ○ Norman Grader           | \$95.00/Hour  |
| ○ John Deere Grader       | \$125.00/Hour |
| ○ 66" Vibrating Roller    | \$85.00/Hour  |
| ○ Trackhoe Excavator      | \$130.00/Hour |
| ○ Athey Force Feed Loader | \$115.00/Hour |
| ○ Tri Axle Truck          | \$85.00/Each  |

*Supervisor Musulin made a motion to award Phil Hay & Sons the equipment bid until June 2019. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

**ENGINEER:**

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- Peachmont Farms Phase 4

*Supervisor Musulin made a motion allowing Solicitor May to start the Developers agreement on Peachmont Farms Phase 4 Part A. Phase 4 Part A will include 12 Lots (Lot 407-418). Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Peachmont Farms Phase 3 Bond Reduction

*Supervisor Musulin made a motion to reduce Peachmont Farms Phase 3 Letter of Credit to \$353,200.43. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Meadow Ridge Phase 3 Bond Reduction

*Supervisor Musulin made a motion to table the Meadow Ridge Phase 3 bond reduction until the July 10, 2018 meeting. Chairman Rape seconded the motion, motion passed unanimously.*

**ROADMASTER:**

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- Township Uniforms

After some discussion about township apparel the Supervisors asked that the secretaries to gather information and quotes on shirts and hats for the roadcrew employees.

- Grant Approval

*Supervisors Musulin made a motion to submit the 2018 Creek Road Grant. Chairman Rape seconded the motion, motion passed unanimously.*

NEW BUSINESS:

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- Print Maps

*Chairman Rape made a motion to submit the information on the township history to Print Maps. Supervisors Musulin seconded the motion, motion passed unanimously.*

- 911 Letters

The Department of Emergency Services would like all the residents living on private lanes have a physical address registered. This provides emergency responders faster response time.

*Supervisor Musulin made a motion to send residents living on Private Lanes a letter informing them of the Department of Emergency Services change. Chairman Rape seconded the motion, motion passed unanimously.*

NEXT PUBLIC MEETING:

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- July 10, 2018 – Monthly Meeting

ADJOURNMENT:

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*Supervisor Musulin made a motion at 8:13 PM to adjourn the June 2018 meeting. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

Respectfully Submitted,

*Lindsey Everett*

Lindsey Everett  
Township Secretary