

PRESENT:

Jay Rape, Chairman
Mel Musulin, Supervisor
Tom May, Solicitor
Jim Rape, Planning Commission
Donna Behm, Auditor

Mary McElhinny, Vice Chairperson
Charles Behm, Roadmaster
Lindsey Everett, Secretary
Amy Marree, EMC
Tom Thompson, Engineer

VISTORS:

Mark Wilson, FTSAB
Judy and Ron Layton, Resident
Steve Buehler

Michael Blank, Resident
Jim Mike, Resident

CALL MEETING TO ORDER:

Chairman Rape called the public meeting to order & welcomed everyone at 7:02 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

- Mark Wilson & Steve Buehler

Mark and Steve were present to discuss the possible new development off of Brownsdale Road. They do not recommend the township allow ECWSA to provide to that plan. The Forward Township Sewer Authority would like to start their own plant if this development is confirmed.

- Jim Mike

Jim asked the supervisors if there was any more they could do to control the speed in Meadow Ridge. He suggested speed bumps; however, speed bumps are illegal on township roads. The supervisors provided information to Mr. Mike to take to the HOA.

- Michael Blank

Mr. Blank asked what the progress is on the water run off to his home. Roadmaster Behm informed him that they are going to be putting swales in at the ends of the driveways in question. Once these swales are done it is the responsibility of the home owner to provide open grates and the township will install them.

- Ron & Judy Layton

After a lot of discussion, the supervisors asked Tom Thompson to meet with Roadmaster Behm and the residents at Needle Point Road to review water run off issue.

APPROVAL OF MINUTES:

- August 13, 2019 – Board of Supervisor's Meeting

Supervisor Musulin made a motion to approve the August 13, 2019 Board of Supervisor's Meeting Minutes. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

APPROVAL OF BILLS:

- PLGIT General Fund

Vice Chairperson McElhinny made a motion to approve the outstanding bills for the month of August 2019 in the amount of \$79,284.98. Supervisor Musulin seconded the motion, motion passed unanimously.

- Liquid Fuels

Vice Chairperson McElhinny made a motion to stop payment on check number 161, due to recipient never received check and reissue payment on check number 162. Supervisor Musulin seconded motion, motion passed unanimously.

- P-Card Payment

Vice Chairperson McElhinny made a motion to approve the payment of Charles's P-card in the amount of \$658.56. Supervisor Musulin seconded the motion, motion passed unanimously.

- NexTier Payroll

Supervisor Musulin made a motion to approve the August 2019 payroll expenditures in the amount of \$27,138.89. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

FIRE DEPARTMENT:

- The ECVFD had 25 total calls 7 of which were in Forward Township.

EMERGENCY MANAGEMENT COORDINATOR:

- Charlotte Wright Property

Amy informed the supervisors that last she heard the Wright property was in the House of Representatives.

- Awareness Month

September is national awareness month and Amy proposed that next September the township hold an event at the municipal building. Chairman Rape asked her to get some figures together so they could put it in for the 2020 budget.

PLANNING COMMISSION:

Nothing to report

CODE ENFORCEMENT OFFICER:

Nothing to report

SOLICITOR:

- Hidden Acres Phase 1 Developers Agreement

Supervisor Musulin made a motion to the amendment of paragraph 2. Chairman Rape seconded the motion, motion passed unanimously.

ENGINEER:

 NA

ROADMASTER:

- Anti-Skid

Supervisor Musulin made a motion to advertise for 1,000 tons of AS2 Anti-skid. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Williams Point Drive Trees

Supervisor Musulin made a motion to send the Meadow Ridge HOA a letter addressing on street parking and overhanging tree limbs. The supervisors would like to inform the HOA they have until the end of October to address the issues. Chairman Rape seconded the motion, motion passed unanimously.

- Wilson's Ridge

Supervisor Musulin made a motion for Solicitor May to send a letter to Wilson's Ridge regarding the overgrowth and sediment control. Chairman Rape seconded the motion, motion passed unanimously.

- Critchlow School Road Structure

Option 1 - Aluminum box culvert with full aluminum invert:

40'6" net structure length of the 19'10" span x 7'8" rise aluminum box culvert #45F6

- Assuming shell design for HS-25 live load, 1.40' minimum - 3.00' maximum height of cover
- Includes full aluminum invert, supplemental plates, and receiving channel
- Note: 4,000 psf allowable bearing capacity is required for full invert option
- Includes (2) aluminum toe walls
- Includes (2) aluminum end walls, each 22'6" wide x 11'9" total height, extending 2'0" above

inside top of arch

- Includes (4) aluminum wingwalls, each 9'0" long, 11'9" start height, flared and tapered
- Includes delivery of unassembled materials to project location
- EXCLUDES: any formal engineering services, signed and sealed design drawings or calculations,

any on-site consulting or assembly services

Estimated material for aluminum box culvert shell, endwalls, wingwalls, and full invert
\$59,680.00

Option 2 - Aluminum box culvert with Steel Express Foundations:

- Assuming shell design for HS-25 live load, 1.40' minimum - 3.00 maximum height of cover
- Includes (2) aluminum endwalls, each 22'6" wide x 11'9" total height, extending 2'0" above

inside top of arch

- Includes (4) aluminum wingwalls, each 9'0" long, 11'9" start height, flared and tapered

- Includes Steel Express Foundations:
- Assuming 3,000 psf bearing capacity
- Assuming 41'6" length of 4'6" wide x 2'0" thick
- Includes all steel reinforcement for foundations

NOTE: Contractor will need to supply and pour approximately 29.0 cubic yards of poured in

place concrete to complete Steel Express construction

- Includes delivery of unassembled material to project location
- EXCLUDES: any formal engineering services, signed and sealed design drawings or calculations, any on-site consulting or assembly services

Supervisor Musulin made a motion to order option #2 and pay the \$64,260.00 with Act 13 funds. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

NEW BUSINESS:

- Eberle Small Flow System

Supervisor Musulin made a motion to approve the Eberle Small Flow Planning Modular. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Lindsey's Leave

Supervisor Musulin made a motion to approve Lindsey Everett's 12-week unpaid maternity leave with paid insurance benefits. Chairman Rape seconded the motion, motion passed unanimously.

- Bette's Bond

Supervisor Musulin made a motion to renew and lower Bette's Treasury Bond to \$1,300,000. Vice Chairperson McElhinny seconded the motion, motion passed unanimously

- Safety Seminar

Supervisor Musulin made a motion to send the secretaries and road crew to the 2019 Safety Seminar held October 9, 2019. Chairman Rape seconded the motion, motion passed unanimously.

OLD BUSINESS:

- Maintenance Building Renovation

Supervisor Musulin made a motion to reject all bids in the best interest of the Township due to emergency expenses. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

NEXT PUBLIC MEETING:

- October 8, 2019 – Board of Supervisors

EXECUTIVE SESSION:

Started at 8:37 PM

Ended at 8:50 PM

ADJOURNMENT:

*Supervisor Musulin made a motion at 8:56 PM to adjourn the September 2019 meeting.
Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

Respectfully Submitted,



Lindsey Everett
Township Secretary