

PRESENT:

Jay Rape, Chairman	Mel Musulin, Vice Chairman (Phone)
Charles Behm, Roadmaster	Tom May, Solicitor
Mark Wilson, Supervisor	Brian Miller, CEO
Tom Thompson, Engineer	Jim Rape, Planning Commission

VISTORS:

Michael Blank, Resident	Tim Mahoney, Youngblood Paving
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CALL MEETING TO ORDER:

Chairman Rape called the public meeting to order & welcomed everyone at 7:01 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

NA

APPROVAL OF MINUTES:

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- March 10, 2020 – Board of Supervisors Meeting Minutes
Mr. Musulin motioned to approve the minutes. Mr. Wilson seconded the motion. The motion passed unanimously
 - April 14, 2020 – Board of Supervisors Meeting-
Mr. Musulin motioned to approve the minutes. Mr. Wilson seconded the motion. The motion passed unanimously.

APPROVAL OF BILLS:

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- PLGIT General Fund
Mr. Musulin motioned to approve the payment of bills in the amount of \$147,048.24. Mr. Wilson seconded the motion. The motion was approved unanimously.
 - P-Card Payment
Mr. Musulin motioned to approve the payment of \$1,246.74 (the current balance Roadmaster Behm's P-Card account. Mr. Wilson seconded the motion. The motion passed unanimously.

Mr. Musulin motioned to approve the payment of \$728.93 (the current balance of Assistant Secretary-Treasurer Spithaler's P-Card account). Mr. Wilson seconded the motion. The motion passed unanimously.
 - NexTier Payroll
Mr. Musulin motioned to approve the payroll payment in the amount of \$21,160.49. Mr. Wilson seconded the motion. The motion passed unanimously.

FIRE DEPARTMENT:

 NA

EMERGENCY MANAGEMENT COORDINATOR:

 NA

PLANNING COMMISSION:

 Commission Chairman Jim Rape reported the Commission did not meet April due to the COVID-19 situation. He intends to hold a meeting on May 26, 2020.

CODE ENFORCEMENT OFFICER:

 CEO Brian Miller reported that he had resumed building permit on-site inspections and so far, 44 permits had been issued in 2020.

SOLICITOR:

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- Meadow Ridge Phase 4 Developers Agreement

Solicitor May reported that his office is still waiting for certain documents and drawings from the developer.

- Seal Coat/Paving bids

Solicitor May opened the sealed bids received from contractors in regard to the Township's proposed 2020 proposed paving program.

- o In regard to seal coating township roads in the proposal the bids were:

Russell-Standard	\$91,244.77	Youngblood Paving	\$91,298.06
Suit-Coat	\$91,916.14	Midland Paving	\$123,614.40

Mr. Musulin made a motion to accept the low bid of \$91,244.77 from Russell-Standard for the seal-coating of the specified township roads. Mr. Wilson seconded the motion. The motion passed unanimously.

- o In regard to the paving of specified township roads in the proposal the bids were:

Youngblood Paving	\$78,472.00	Wiest Paving	\$79,696.00
Shields Paving	\$78,186.40		

The Supervisors engaged in a discussion centered on a number of occasions in the past several years when paving contracts between the Township and Shields Paving involved a number of issues and problems with the quality of the firm's workmanship on several paving contracts. On many of those occasions, the Board's Solicitor had to send formal letters of complaint to the company in regard to these issues and problems. Both the Solicitor and the Roadmaster stated that they had Documentation and photographs of the problems that have been encountered with work performed by Shields Paving. The Solicitor and the Roadmaster agreed that they would assemble the information so that it could be attached to the Minutes. A copy of the Documentation is attached. As a result

of these past experiences, the Board felt that it was justified in rejecting the Shields Paving bid, finding that it was not the lowest responsible bidder.

Chairman Rape moved to award the paving contract to Youngblood Paving. Mr. Wilson seconded the motion. The motion was passed unanimously.

ENGINEER:

Mr. Thompson had submitted a report of his firm's activities in regard to the Township including the progress of planning for the proposed Comprehensive Plan.

ROADMASTER:

- o Storage Racks

Roadmaster Behm requested the Board authorized the purchase of a storage rack (12 ft. long by 12 ft. high) for the Maintenance Building. The purpose of this rack would be to store the equipment used to distribute de-icing material on the township roads.

Mr. Musulin made a motion to purchase the storage rack. Mr. Wilson seconded the motion. The motion passed unanimously.

- o Roadmaster Behm reported on the project to construct the bridge culvert on Critchlow Road (old one was destroyed by flooding in May 2019). He requested that the Board authorize the hiring of several temporary part-time employees to aid in the construction of the bridge-culvert.

Mr. Musulin made a motion to authorize Roadmaster Behm to advertise for temporary part-time employees (with no benefits) at \$16.50/hour. Mr. Wilson seconded the motion. The motion passed unanimously.

NEW BUSINESS:

- o Reoccurring bills

Mr. Musulin made a motion to authorize the payment of several re-occurring monthly bills from the Next-Tier account via electronic transfer. Mr. Wilson seconded the motion. The motion passed unanimously.

- o Motion to dispose of hard drive and old office chairs.

Mr. Musulin made a motion to authorize the removal of damaged items from the inventory (i.e. computer hard drive and several office chairs) and their disposal. Mr. Wilson seconded the motion. The motion passed unanimously.

- o Breakneck Creek support letter

Mr. Musulin made a motion to authorize the Board's support for the Breakneck Creek stream bank restoration project proposed by Adams Township. Mr. Wilson seconded the motion. The motion passed unanimously.

- o Tax extension (Resolution 2020-2)

Mr. Musulin made a motion to approve a resolution (#2020-2) that would extend the period of payment of the 2020 Local Real Estate Property Tax at the face value rate until November 30, 2020. Mr. Wilson seconded the motion. The resolution passed unanimously.

o Hamilton Small Flow Planning Module (Resolution 2020-3) & Daugherty Small Flow Planning Module (Resolution 2020-4)

Mr. Musulin made a motion to authorize resolutions in regard to small flow planning modules for the Hamilton property (Resolution #2020-3) and the Daugherty property (Resolution #2020-4). Mr. Wilson seconded the motion. The resolutions passed unanimously.

OLD BUSINESS:

Mr. Musulin made a motion to authorize the Road Department to grade Creek Road in the near future. Mr. Wilson seconded the motion. The motion passed unanimously.

NEXT PUBLIC MEETING:

- June 9, 2020 – Board of Supervisors Monthly Meeting

ADJOURNMENT:

Mr. Musulin made a motion to adjourn the meeting Mr. Wilson seconded the motion. The motion passed unanimously at 8:10 PM.

Respectfully Submitted,

Mark Wilson, Supervisor