

PRESENT:

Jay Rape, Chairman
Mel Musulin, Supervisor
Tom May, Solicitor
Lindsey Everett, Secretary
Brian Miller, CEO
Amy Marree, EMC

Mary McElhinny, Vice Chairperson
Charles Behm, Roadmaster
Jeff Argyros, Engineer
Jim Rape, Planning Commission
Donna Behm, Auditor

VISTORS:

Aaron Walker, ECVFD
Dean Zinkhann, Mayor
Amy Gonzalez, Penn Energy
Scott Marree, Deputy EMC
Glen Walker, ECVFD

Frank Shipley, Wilson's Ridge
Kristy Budavich, MarkWest
Linda Scheidemantle, Resident
Jamie Gloeckner, ECVFD

CALL MEETING TO ORDER:

Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

- Amy Gonzalez

Amy came to the monthly meeting to inform the board and its residents that she is the contact person for Penn Energy. Penn Energy has recently purchase Rex Energy.

- Linda Scheidemantle

Supervisor Musulin made a motion for Solicitor May to type up a contract releasing Mrs. Scheidemantle of her escrow money once all fees are paid. Chairman Rape seconded the motion, motion passed unanimously.

APPROVAL OF MINUTES:

- November 13, 2018 – Monthly Meeting Minutes

Supervisor Musulin made a motion to approve the November 13, 2018 Monthly Meeting Minutes. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- November 17, 2018 – Budget Meeting Minutes

Supervisor Musulin made a motion to amend the November 17, 2018 Budget Meeting Minutes adding the time (10:00 AM) to the minutes. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

APPROVAL OF BILLS:

- PLGIT General Fund

Supervisor Musulin made a motion to approve the outstanding bills for the month of November 2018 in the amount of \$67,701.24. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- P-Card Payment

Supervisor Musulin made a motion to approve the payment of both P-cards in the amount of \$3,078.29. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- NexTier Payroll

Supervisor Musulin made a motion to approve the November 2018 payroll expenditures in the amount of \$17,289.21. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

FIRE DEPARTMENT:

Aaron Walker presented the supervisors with November's call log. The ECVFD had 43 total calls 22 of which were in Forward Township.

Supervisor Musulin made a motion to give a donation of \$17,713 in order for the fire department to purchase the new radios required by the county. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

EMERGENCY MANAGEMENT COORDINATOR:

- Amy informed the supervisors the cars parked in the Wright resident's yard have been removed. She recommended the supervisors start the "letter of interest" in obtaining "green space"

Supervisor Musulin made a motion to send application/form in obtaining the property as "green space". Chairman Rape seconded the motion, motion passed unanimously.

PLANNING COMMISSION:

- Wilsons Ridge Lot Line Revision

Supervisor Musulin made a motion to approve the Wilsons Ridge Lot Line Revision. Chairman Rape seconded the motion, motion passed unanimously.

- Gateway – Sarsan Plant

Supervisor Musulin made a motion to approve the 8x20 prefab building to be located at the Sarsan Gas Plant contingent on the Planning Commissions approval. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

CODE ENFORCEMENT OFFICER:

N/A

SOLICITOR:

- Rasp Driveway

Solicitor May informed the supervisors that the owner of the property has passed away and he is currently working with the attorney of the estate to correct the issue.

- Sosak Road Bond

The solicitor suggested that since Mr. Sosak has still not paid his administrative fee a letter be sent stating a fine of \$250.00/per day and the Township files with the Magistrate.

Supervisor Musulin made a motion for the Secretaries to type a letter stating if administrative fee not paid within 10 days, he will incur a fine of \$250.00/per day and Forward Township will officially file with the magistrate. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

ENGINEER:

- Peachmont Farms Phase 4A Drawdown #1

Supervisor Musulin made a motion to approve the Peachmont Farms Phase 4A Drawdown Letter #1 in the amount of \$48,753.00, leaving a balance of \$212,353.26. Chairman Rape seconded the motion, motion passed unanimously.

ROADMASTER:

- Insurance Checks

Supervisor Musulin made a motion to have the work on the 2014 International bed done the 3rd week of April and the cab work done the 1st week of May. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Williams Point Drive on street parking

The supervisors would like a letter and copy of the ordinance sent to the HOA of Meadow Ridge stating if the on-street parking does not come to an end they will be subject to fines.

- Spithaler School Road Ice

Supervisor Musulin made a motion for Solicitor May to send letters to residents Tweed and Piffer concerning their driveways. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

NEW BUSINESS:

- Mars Bank

Supervisor Musulin made a motion to transfer \$24,000.00 from the PLGIT General Fund to the Mars Bank fund in order to meet building payments for 2019. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Clean up day

Vice Chairperson McElhinny made a motion to hold Clean Up Day at the Forward Township Municipal Building again on May 11, 2019. Supervisor Musulin seconded the motion, motion passed unanimously.

- Flooring

Supervisor Musulin made a motion to approve the bid from Floor Fashions in carpeting the main office. Chairman Rape seconded the motion, motion passed unanimously.

- Advertisements

Supervisor Musulin made a motion to advertise all the Board of Supervisors 2019 monthly meetings, the Planning Commission 2019 monthly meetings, and the

reorg meetings for both the Auditors and the Board of Supervisors for 2019. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

- Matson Insurance 2019

Supervisor Musulin made a motion to accept the 2019 Matson Insurance quote. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

OLD BUSINESS:

- Cell Phones

Supervisor Musulin made a motion to change Forward Township's cell phone plan to First Net with AT&T. Chairman Rape seconded the motion, motion passed unanimously.

NEXT PUBLIC MEETING:

- December 22, 2018 – Workshop Meeting
- January 7, 2019 – Reorg/Monthly Meeting

ADJOURNMENT:

Supervisor Musulin made a motion at 8:20 PM to adjourn the November 2018 meeting. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.

Respectfully Submitted,



Lindsey Everett
Township Secretary