

PRESENT:

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Mary McElhinny, Vice Chairperson  
Charles Behm, Roadmaster  
Jeff Argyros, Engineer  
Steve Longwell, Planning Commission  
Donna Behm, Auditor

Mel Musulin, Supervisor  
Tom May, Solicitor  
Lindsey Everett, Secretary  
Brian Miller, CEO  
Amy Marree, EMC

VISTORS:

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Aaron Walker, ECVFD  
Mark Wilson, FTSAB

Scott Marree, EMC

CALL MEETING TO ORDER:

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Vice Chairperson McElhinny called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

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No comments

APPROVAL OF MINUTES:

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- February 12, 2019 – Monthly Meeting Minutes

*Supervisor Musulin made a motion to approve the February 12, 2019 Monthly Meeting Minutes. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

*Supervisor Musulin made a motion to rescind the motion made at the February 2019 meeting to advertise for a culvert pipe. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

APPROVAL OF BILLS:

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- PLGIT General Fund

*Supervisor Musulin made a motion to approve the outstanding bills for the month of February 2019 in the amount of \$29,232.93. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- P-Card Payment

*Supervisor Musulin made a motion to approve the payment of Charles's P-card in the amount of \$750.19. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

*Supervisor Musulin made a motion to approve the payment of Bette's P-card in the amount of \$157.41. Chairman Rape seconded the motion, motion passed unanimously.*

- NexTier Payroll

*Supervisor Musulin made a motion to approve the February 2019 payroll expenditures in the amount of \$20,163.55. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

FIRE DEPARTMENT:

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Aaron Walker presented the supervisors with February's call log. The ECVFD had 25 total calls 13 of which were in Forward Township.

EMERGENCY MANAGEMENT COORDINATOR:

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- Weather Ready Nation

*Supervisor Musulin made a motion to apply for Weather Ready Nation. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- USDA Grant

*Supervisor Musulin made a motion to allow Amy to apply for a USDA Grant. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

PLANNING COMMISSION:

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- Vogel Variance

*Supervisor Musulin made a motion to approve a 36ft variance from the edge of the cart way. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

CODE ENFORCEMENT OFFICER:

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Brian Miller gave update regarding Peachmont Farms set back issue. Brian explained that the set backs are correct but the centerline of the pavement is off and is requesting a drawing showing the error.

SOLICITOR:

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- Scheidemantle Planning Modular

Solicitor May informed the supervisors that he spoke to SEO Chuck Smith who explained that because David Ice had already signed off of parts of the project, he will have to do the review of the planning modular.

*Supervisor Musulin made a motion to approve payment to David Ice in the amount of \$50 for the review and sign off on the Scheidemantle Planning Modular. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

ENGINEER:

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Supervisor Musulin asked Jeff to send a friendly reminder to all developments with the rainy season to remember to inspect and maintain their E&S Control Plan.

ROADMASTER:

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- Hotel for Phil's SEO Training

*Supervisor Musulin made a motion to reserve a hotel and pay mileage for Phil to go to SEO Training in Hershey PA. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Allegheny Aquatic

*Supervisor Musulin made a motion allow the Allegheny Aquatic Alliance to use the Forward Township Park June 8<sup>th</sup> & 9<sup>th</sup> with proof of insurance. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

*Supervisor Musulin made a motion allow the Allegheny Aquatic Alliance to use the Forward Township Park August 24<sup>th</sup> & September 7<sup>th</sup> with proof of insurance. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- Advertisement of Paving and Seal Coating

*Supervisor Musulin made a motion to advertise paving and seal coating of township roads bids to be opened at the April 2019 meeting. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

**NEW BUSINESS:**

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- SEO

*Vice Chairperson McElhinny made a motion to appoint Doug Dunkin as the alternate SEO and to add to payroll. Supervisor Musulin seconded the motion, motion passed unanimously.*

*Vice Chairperson McElhinny made a motion to add one day of bereavement pay for a grandparent to the employee handbook. Supervisor Musulin seconded the motion, motion passed unanimously.*

**NEXT PUBLIC MEETING:**

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- April 9, 2019 – Board of Supervisors

**ADJOURNMENT:**

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*Supervisor Musulin made a motion at 8:01 PM to adjourn the March 2019 meeting. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

Respectfully Submitted,

*Lindsey Everett*

Lindsey Everett  
Township Secretary