

PRESENT:

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Jay Rape, Chairman	Charles Behm, Roadmaster
Mary McElhinny, Vice Chairperson	Tom May, Solicitor
Mel Musulin, Supervisor	Jeff Argyros, Engineer
Jim Rape, Planning Commission	Amy Marree, EMC
Brian Miller, CEO	Bette Spithaler, Secretary

VISTORS:

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Michael Blank, Resident	Aaron Walker, Evans City Area VFD
Shane Rhoades, Resident	Ron & Judy Layton, Residents
Amy Rape, Resident	Alvin & Donna Vogel, Residents
Phil Hay, Contractor	Mark Wilson, FTSAB
Paul & Sydney Merten, Residents	Ronda Miller, Tax Collector

CALL MEETING TO ORDER:

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Chairman Rape called the public meeting to order & welcomed everyone at 7:00 PM. All stood for the Pledge of Allegiance to the Flag at the Forward Township Municipal Building located at 207 Ash Stop Road, Evans City, Pennsylvania.

PUBLIC COMMENT:

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None

APPROVAL OF MINUTES:

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- November 12, 2019 – Board of Supervisor’s Meeting

*Supervisor Musulin made a motion to approve November 12, 2019 Board of Supervisor’s Meeting Minutes. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- November 23, 2019- Special Meeting

*Supervisor Musulin made a motion to approve November 23, 2019 Special Meeting Minutes. Chairman Rape seconded the motion, motion passed unanimously.*

APPROVAL OF BILLS:

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- PLGIT General Fund

*Supervisor Musulin made a motion to approve the outstanding bills for the month of December 2019 in the amount of \$132,937.90. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- P-Card Payment

*Supervisor Musulin made a motion to approve the payment of Charles’s P-card in the amount of \$491.37. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

- NexTier Payroll

*Supervisor Musulin made a motion to approve the November 2019 payroll expenditures in the amount of \$19,556.86. Vice Chairperson McElhinny seconded the motion, motion passed unanimously.*

#### FIRE DEPARTMENT:

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- The ECVFD had 27 total calls 9 of which were in Forward Township.

Aaron Walker reminded everyone to make sure that your chimneys are cleaned and smoke detectors are working.

At this time Chairman Rape and Supervisor Musulin mentioned that this was Vice Chairperson McElhinny last Board of Supervisors monthly meeting and wished to present her with both the County and PSATS Certificate of Service along with a plaque from the Township for her many year of service. Mary was then made acting Chairman for the remainder of the meeting.

#### EMERGENCY MANAGEMENT COORDINATOR:

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- Amy stated that she had no report at this time and looking forward to 2020.

#### PLANNING COMMISSION:

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- Wylie Stormwater Management Plan (application date 8/21/19).

*Supervisor Musulin made a motion to approve and accept the Wylie Stormwater Management Plan. Chairman Rape seconded the motion, motion passed unanimously.*

- Shane Rhoades

*Supervisor Musulin made a motion to make Shane Rhodes a Planning Commission member effective January 2020. Chairman Rape seconded the motion, motion passed unanimously.*

#### CODE ENFORCEMENT OFFICER:

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- Brian mentioned that he has had an active year having done a total of 122 building permits thus far with approximately 69 being new homes.

#### SOLICITOR:

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- Solicitor May reported on the recent Mars-Evans City property tax sale. He stated that the property went for bid, has a new owner and will be back on the township tax record.

#### ENGINEER:

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- Engineer Jeff spoke on behalf of Mr. Blank regarding the water run off which is accruing from neighboring property. He stated that based on his review and findings he recommends that pipes be installed in the neighboring property in order to divert/reroute the water runoff.

*Supervisor Musulin made a motion to have Solicitor May compose a certified letter to the neighboring party stating the stormwater ordinance violations. Chairman Rape seconded the motion, motion passed unanimously.*

- Hidden Acres, Phase 1

Engineer Jeff stated that sanitary sewer construction will be starting soon and spot inspections will be done.

- Act 537 Plan

Engineer Jeff mentioned that the township should think about setting a plan for future development.

#### ROADMASTER:

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Charles gave updates on the repairs of Stuckey Road and Critchlow School Road.

He also mentioned that Penn Township contacted him wanting to schedule a joint meeting to discuss the flooding issues of Connoquenessing Creek. Supervisor Musulin requested he find out more information as to the scope of the meeting.

#### NEW BUSINESS:

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- 2020 Matson Insurance

*Supervisor Musulin made a motion to accepted the Matson Insurance quote for 2020. Chairman Rape seconded the motion, motion passed unanimously.*

- BCATO 2020 Representative

*Supervisor Musulin made a motion to appoint Mark Wilson to serve on the BCATO Advisory Board for 2020. Chairman Rape seconded the motion, motion passed unanimously.*

#### OLD BUSINESS:

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- Donations
  - Meals on Wheels

*Supervisor Musulin made a motion to donate \$1,000 to Evans City/Zelienople Meals on Wheels. Chairman Rape seconded the motion, motion passed unanimously.*

*Supervisor Musulin made a motion to donate \$1,000 to Connoquenessing Area Meals on Wheels. Chairman Rape seconded the motion, motion passed unanimously.*

- Evans City Area Volunteer Fire Department

*Supervisor Musulin made a motion to donate \$28,000 to the Evans City Area Volunteer Fire Department. Chairman Rape seconded the motion, motion passed unanimously.*

- Evans City Public Library

*Supervisor Musulin made a motion to donate \$5,000 to the Evans City Public Library. Chairman Rape seconded the motion, motion passed unanimously.*

#### NEXT PUBLIC MEETING:

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- December 28, 2019- Budget Adoption
- January 14, 2020 – Board of Supervisors

ADJOURNMENT:

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*Supervisor Musulin made a motion at 7:43 PM to adjourn the December 10, 2019 meeting. Chairman Rape seconded the motion, motion passed unanimously.*

Respectfully Submitted,

Bette Spithaler, Secretary